

TOWN OF MEDWAY
Department of Community and Economic Development
155 Village Street - Medway, Massachusetts 02053
508-533-3291

planningboard@townofmedway.org

January 28, 2021

ADMINISTRATIVE SITE PLAN DECISION

CVS – 67 D Main Street

Approved with Waivers and Conditions

As the applicant of the subject property, David Godfrey of Menemsha Development Group, Inc. has requested Administrative Site Plan Approval under Section 3.5.3.A.3 Administrative Site Plan Review of the *Medway Zoning Bylaw*.

- I. **PROJECT LOCATION** – 67D Main Street (Medway map and parcel #41-023-67D) in the Central Business zoning district. The property is 0.14 acres in size.
- II. **DESCRIPTION of PROPOSED WORK** – To install a “temporary” kiosk structure (for up to 6 months) located in the parking lot near the entrance of the store for the purposes of providing COVID-19 Rapid tests. There will be a designated “buffer area” of cones around the entry side of the kiosk and three parking spaces reserved for the patients with appointments. Upon request and need there will be reasonable accommodations made for patients that cannot leave their cars and more of “drive-thru” type of procedure will be conducted. The kiosk requires electricity but do not have plumbing. One or two temporary sandwich board type signs will be placed near the kiosk to provide information regarding appointments. The reserved parking spaces will also have temporary signs. The hours of operation will be 7 days a week from 9:00 a.m. to 5:00 p.m. and patients must have a scheduled appointment, no walk-ins are permitted.
- III. **PROCEDURAL HISTORY** - An application for administrative site plan review was filed with the Community and Economic Development office on December 23, 2020. The required Project Narrative was provided on January 26, 2021. The Medway Administrative Site Plan Review Team (Building Commissioner Jack Mee, Planning and Economic Development Coordinator Susan Affleck-Childs, and Director of Community and Economic Development Barbara Saint Andre) met to review the administrative site plan submittals on January 26, 2021 and January 28, 2021. The matter was continued to January 28, 2021, in order to allow the applicant to submit an updated site plan showing the location of the kiosk and parking spaces.
- IV. **INDEX OF SITE PLAN DOCUMENTS** – The following materials were provided for review:
 - A. Administrative Site Plan Review Application dated December 23, 2020
 - B. An aerial photo from Google Maps with an area shaded in red for the site location on December 23, 2020

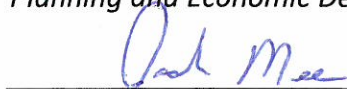
- C. Letter titled "Coronavirus (COVID-19) Response – Essential Critical Infrastructure Operations submitted on January 26, 2021
- D. Various signage designs to be used at the site submitted on January 26, 2021
- E. The updated plan received January 27, 2021 with location of kiosk, designated parking and notes (attached to this decision)
- V. **FINDINGS** - Administrative site plan review is required for this project pursuant to *the Medway Zoning Bylaw* Section 3.5.3.A.3.i.
- VI. **WAIVERS** – At its meeting on January 28, 2021, the Medway Administrative Site Plan Review Team voted to grant a waiver from the Administrative Site plan rules and regulations to the extent that the application does not comply.
- VII. **DECISION** – At its meeting on January 28, 2021, the Medway Administrative Site Plan Review Team voted to approve the above described site improvements subject to the condition specified below.
- VIII. **SPECIFIC CONDITIONS OF APPROVAL** – Administrative approval of this site plan application is subject to the following specific conditions which the applicant agreed to during the meetings of January 28, 2021.
 - A. This approval is for a period of six months, which may be extended for up to an additional six months by the Building Commissioner. Any further extension requires further administrative site plan approval.
- IX. **APPEAL** - Any person aggrieved by this Administrative Site Plan Review decision may appeal the decision to the Planning & Economic Development Board within twenty days after the decision is filed with the Town Clerk.

COPIES TO: Donna Greenwood, Principal Assessor
David D'Amico, DPW Director
Michael Boynton, Town Administrator
Jack Mee, Building Commissioner
Barbara Saint Andre, Director of Community and Economic Development
Chief Allen Tingley, Police Department
Sergeant Jeff Watson
Chief Jeff Lynch, Fire Department
Kevin Nelson, CVS
Gladira Nonato, Menemsha Development Group, Inc

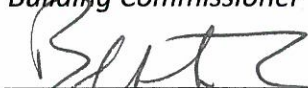
Signed:



Susan E. Affleck-Childs
Planning and Economic Development Coordinator



Jack Mee
Building Commissioner



Barbara J. Saint Andre
Director of Community and Economic Development



Note: Testing is exclusively by appointment only and is limited to (4) test per hour, one every 15 minutes. (3) reserved parking spaces are provided to ensure there is sufficient parking at all times. Through this process vehicles will not queue up in the parking lot causing congestion. This will not be tolerated either as those without appointments will be turned away.

SD1
SITE DIAGRAM
SHEET 1 OF 2

PROVIDE AS-BUILT FOR PLAN
DEVIATIONS OR MODIFICATIONS

TYPE: TEMPORARY KIOSK

SCALE: N.T.S.

DRAWN: JAM

DATE: 10/27/20

STORE ADDRESS:

67D MAIN STREET
MEDWAY, MA

STORE NUMBER:

1852MA

