

SPECIAL MEETING
Wednesday, May 1, 2019
Medway Planning and Economic Development Board
Medway Town Hall – 155 Village Street
Medway, MA 02053

Members	Andy Rodenhiser	Bob Tucker	Tom Gay	Matt Hayes	Rich Di Iulio
Attendance	X	Absent with Notice	X	Absent with Notice	X

ALSO PRESENT:

Susy Affleck-Childs, Planning and Economic Development Coordinator
Steve Bouley, Tetra Tech Engineering
Steve Fisk, CTS – Property and business owner, 9 Trotter Drive

The Chairman opened the meeting at 9:00 a.m.

CITIZEN COMMENTS - There were no Citizen Comments.

9 Trotter Drive/CTS – Discussion and Review of Bond estimate for 9 Trotter Drive

The Board is in receipt of the following: **(See Attached)**

- Tetra Tech punch list for 9 Trotter Drive dated April 30, 2019
- Tetra Tech bond estimate for remaining work at 9 Trotter Drive dated April 30, 2019

Business owner and property owner Steve Fisk attended the meeting. The lease is up at his current location and he needs to move into the new building as soon as possible. He wishes to secure a temporary occupancy permit from the Building Department. The building is done. Certain site work still needs to be completed. The rainy spring weather has caused delays. Tetra Tech conducted an inspection and prepared a punch list; the bond estimate is for \$112,159.

Andy Rodenhiser noted his concern and disappointment that the electrical service was connected to the building via overhead wires. That is not what was shown on the plan. It is supposed to be underground. Steve Bouley checked the plan and confirmed.

Steve Fisk reported that Priggen Steel Building Company and Eversource had decided to do it that way. He will contact them and tell them that the electric service has to be underground.

NOTE – The bond estimate includes a cost for adjusting the electric service to underground delivery.

On a motion made by Tom Gay and seconded by Rich Di Iulio, the Board voted unanimously to approve a bond amount of \$112,159 as specified in the Tetra Tech estimate.

Mr. Fisk reported his insurance agent is working to secure an insurer. Susy Affleck-Childs informed the Board that there is an agreement that has to be signed by the Board, Mr. Fisk and the insurance company. The Board needs to decide a date by which all the work needs to be completed. Board members discussed this matter. Susy Affleck-Childs reminded the members that they had previously agreed that the light pole installation could be delayed until October 30, 2019.

On a motion made by Tom Gay and seconded by Rich Di Iulio, the Board voted unanimously that all site work had to be completed by October 30, 2019.

She asked the Board to sign the sheet of the agreement applicable to the Board. Board members did so.

OTHER BUSINESS:

- Susy Affleck-Childs informed the Board that the Town was applying to the Executive Office of Energy and Environmental Affairs for a Municipal Vulnerability Preparedness planning grant. She asked the Board to issue a support letter for the grant application.

On a motion made by Rich Di Iulio and seconded by Tom Gay, the Board voted unanimously to provide a letter of support for the Town's application for a Municipal Vulnerability Preparedness planning grant.

- Andy Rodenhiser asked Steve Bouley to research various products for mechanized and signalized gates for emergency access to properties. This might be something to consider for Alder Street.

ADJOURN:

On a motion made by Rich Di Iulio and seconded by Tom Gay, the Board voted unanimously to adjourn the meeting.

The meeting was adjourned at 9:15 a.m.

Respectfully Submitted,



Susy E. Affleck-Childs
Planning and Economic Development Coordinator

