

**The Town of Medway
Open Space Committee**

Meeting Minutes on April 2, 2019

Medway Senior Center
76 Oakland Circle
Medway, MA 02053

Attendance	Tina Wright	Jim Wickis	Denise Legee	Charlie Ross	Joanne Williams	Mike Francis	Bruce Hamblin	Brian Cowan
Present	X	X	X	X	X	X	X	

Also Present: Wendy Harrington, Recording Secretary

The Chairman opened the meeting at 7:07 pm.

**EVERGREEN VILLAGE-PROPOSED MULTI FAMILY HOUSING
DEVELOPMENT-22 Evergreen Street, Medway**

A permit was submitted to the Town of Medway for Evergreen Village a 6 duplex development on Evergreen Street. This was presented to all groups for input. After a brief discussion it was agreed, open space is not impacted on this site. Tina will reply to the email that open space is not impacted.

Amphitheater – Jim Wickis Parking Lot Update

Regarding the survey, Jim said that they came out and looked at the site and took pictures but no real ideas were presented at the meeting. There is a meeting on Thursday at 8am with Steve Careau Carew regarding the existing parking lot nothing really changing, delineating so that people can't drive on the meadow area

Open-space-update-Open Space & Rec Plan (OSRP) Denise reported that Susy Affleck-Childs needs to compile all the changes and once it is complete, there will be another OSRP meeting, which Susy will set up.

Dog Policy-Denise met with Julie Harrington at the Muffin House. The purpose was to talk about the presentation at the Board of Selectmen meeting that Tina and Julie will present. Tina was unable to attend so Denise met with Julie.

The Committee discussed minor changes that would be presented in the bylaw change in the Fall Town Meeting warrant. Dogs on leashes are allowed on trails and paved sidewalks on Town of Medway Property was reiterated.

The Animal Control Officer added verbiage to go along with what's posted. The bylaw may not include all items discussed but the Animal Control Officer believes if rules are posted and you aren't following the rules, then there can be consequences. She was asked if dogs could be off leash anywhere. Since there is a leash law, dogs must always be on leash. Both the Dog Officer and Conservation Agent were against off leash areas for the safety of animals and residents, and their opinion is that dogs on leash are properly controlled. Having a space for dogs to run was discussed and all agreed the dog park is not large enough.

It was agreed that being a dog friendly area, but also having dog etiquette is important. Posted signs showings Dogs with an X could be displayed when dogs are not allowed.

A meeting with the Board of Selectmen will be scheduled and the policy should go on the Fall Town Meeting Warrant.

Oak Grove- Brian not in attendance to discuss.

Annual Report-This has been completed and submitted.

Amphitheater-Survey

Mike explained a draft survey will be coming soon, the site was walked and photos were taken. There was a bit of trouble with the first round trying to achieve a reasonable pitch/grade. A switchback down the slope and other paths/options will be looked at after the first draft is received. Three options will be provided and discussed. Once the plan is received Tina would like to sit down with Michael Boynton and then sit down with the Reardon's to propose options.

The group discussed options and ideas and wondered if the parking is obtained at the top, is there a need for parking below. The group discussed options and thought there was no need for disabled accessibility from the proposed street parking because there is from the lower parking area already established.

Trail/Property Management

Joanne spoke to the coordination with DPS, what equipment is available and what jobs we have in the works. The list was presented to DPS and they will need to mull it over. Mike offered the different tools that he is familiar with. Joanne told the group that she learned how they determine what types of machines will work on different trails.

There was a discussion regarding the Conservation Agent and her input on clearing trails etc. Going forward she would like to know who is going to do clearing, chemicals and techniques being used before a project begins.

Joanne will type up an update from the information the Conservation Agent gave her and send it to Tina.

Property Management plan-

The committee spent a lot of time brainstorming ideas on how to proceed with a Property Management Plan.

The main properties that should be included are:

1. Amphitheater
2. Idylbrook
3. Choate to Adams Street Meadow
4. High School/Summer Street to Adams Street (triangle)
5. Adams Street to Boardwalk to Millstone

The management plan and maintenance plan should define tasks. The template that Jim prepared could be used to plan out for each property.

After much discussion it was agreed that the group would meet on May 21, 2019 in a location with equipment available to project a template on a large screen. Members can brainstorm each location using that medium to produce a draft document.

Wendy will work on finding a location with equipment available. Charlie will have his laptop available to plug in and then the group will work together to complete this project. The Amphitheater template Jim prepared will be used to tackle the other properties. Joanne will update the task list she prepared for her meeting with DPS and send it to Charlie.

OTHER BUSINESS

- The Boy Scouts (Fred Hopke) would like to place Geocache boxes on Open Space properties. This has been brought to Michael Boynton and more information was requested. Julie Harrington will be the point of contact. Michael Boynton would like the family to run an info session for residents to obtain more information.
- There will be a Community Forum regarding Charles River Meadowlands hearings at Thayer on 4/29. Information has been posted on Medway website.

Jim Wickis had a the following items:

1. Mass Open Space Conference is open to Committee members on 4/27 at Mt. Wachusett Community College in Gardner. Free admission and lunch is provided.
2. Clean sweep- April 27, coordination is needed. Mike requested the number of shirts and sizes needed. Stephen Williams, Mike, Jim and Denise will be present.
3. The Conservation Agent has asked for OSC members to attend the ConCom meeting on 4/11 to discuss the Conway School Project. Joanne will attend.

Jim spoke with Bridget and her opinion was the Conway School could focus on the Amphitheater design of access from Village and the parking area. Jim explained to her the design plan is well under way and he can provide her with the survey. He relayed that the Conway school could do survey points. Bridget spoke to the two storm drains but Jim didn't feel as though the drainage was a reason for the Conway School to be involved in that project.

Tina will reach out to Bridget to clarify. It was agreed the town could get a bigger bang for their buck using Conway School on another project that is not so far along.

Acceptance of Minutes:

February 5, 2019:

One a motion made by Joanne Williams and seconded by Charlie Ross, the Committee voted unanimously to accept the February 5, 2019 minutes as amended.

March 5, 2019:

One a motion made by Denise Legee and seconded by Joanne Williams, the Committee voted unanimously to accept the March 5, 2019 minutes as amended.

Future Meeting:

- No Meeting May 7, 2019
- May 21, 2019 location TBD
- June 4, 2019

Adjourn:

On a motion made by Charlie Ross and seconded Mike Francis, the Committee voted to unanimously adjourn the meeting at 9:28pm.

Respectfully Submitted,

Wendy Harrington
Recording Secretary

****Approved 5/21/19****