

MINUTES OF SEPTEMBER 13, 2023  
REGULAR MEETING OF THE  
MEDWAY HOUSING AUTHORITY

The Medway Housing Authority held a Regular Meeting on Wednesday, September 13, 2023, at the Mahan Circle Community Room. The following members were in attendance: Veronica Clark, Linda Donahue, Rita Larrabee and Carl Rice; Eugene Capozzoli arrived at 12:44 p.m.

Executive Director Hayley Fetrow and Resident Services Director Patty Der Garabedian were also in attendance.

Mr. Rice called the regular meeting to order at 12:30 p.m.

Mr. Rice asked the members if any changes were to be made in the minutes emailed to them. The minutes of the July 19, 2023 Regular Meeting and August 28, 2023 Special Meeting minutes were approved upon the motion of Mrs. Donahue and seconded by Mrs. Clark.

Revolving Account – The July 2023 Warrant totaling \$292,889.41 was approved upon the motion of Ms. Larrabee and seconded by Mrs. Donahue.

The August 2023 Warrant totaling \$174,446.09 was approved upon the motion of Ms. Larrabee and seconded by Mrs. Clark.

Public Comment – There was no public comment.

Resident Services Report – Resident Services Director Patty Der Garabedian updated the Board with the Resident Services Report for the month of June for all properties. She also discussed the day's tenant event at Mahan Circle.

Management Report – E.D Fetrow reviewed the current vacancies and discussed the Tenant Accounts Receivables. There was a discussion of ongoing legal proceedings as well.

Executive Director Report – E.D. Fetrow reviewed the Administration and Maintenance/Capital Items with the Board.

New Business – The following items were approved upon the motion of Mrs. Donahue and seconded by Mrs. Clark:

- a. To approve Blackstone Management Agreement for term of one year from October 1, 2023 – September 30, 2023.

Notices (available for review) – E.D. Fetrow informed the Board that the DHCD notices listed on the agenda.

The September 13, 2023, Regular Meeting of the Medway Housing Authority adjourned at 1:03 p.m. upon the motion of Mrs. Donahue and seconded by Ms. Larrabee.

Respectfully submitted,

Hayley S. Fetrow  
Executive Director and  
Secretary