



TOWN OF MEDWAY COMMONWEALTH OF MASSACHUSETTS

Department of Public Works

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Medway Department of Public Works
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Director

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APPROVED 05/12/2020

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April 14, 2020

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, no in-person attendance of members of the public will be permitted at this meeting. Board members will be participating remotely. For public hearings, access via Zoom is provided for the required opportunity for public participation.

In attendance via Zoom:

Michael Callahan, Chairperson
Leo O'Rourke, Commissioner
Steven Burke, Commissioner

Also in attendance via Zoom:

David D'Amico DPW Director, Carol Pratt Finance Director, Barry Smith Water & Sewer Superintendent, Susan Segarra Fin Com Liaison and Judi LaPan Administrative Assistant and Recording Secretary

Chairman Callahan called the Water & Sewer Commissioners meeting to order at 6:13 P.M.

Commissioner O'Rourke made a motion to approve the minutes from the 02/25/20 meeting. Commissioner Burke seconded the motion. The motion carried unanimously.

Commissioner Burke made a motion to approve the minutes from the 03/14/20 meeting. Commissioner O'Rourke seconded the motion. The motion carried unanimously.

Abatement Requests

50 Winthrop Street – Medway Community Farm. The Medway Community Farm is a town sponsored non-profit organization. Please abate all outstanding balances.

Commissioner Callahan made a motion to table these abatement requests. He has not had an opportunity to finalize his discussion with the Town Administrator. Commissioner O'Rourke seconded the motion. The motion carries unanimously.

FY2021 Enterprise Indirect Cost Allocations

Carol Pratt, Finance Director explained to the Commissioners what indirect costs are and why they are charged against the W & S Enterprise Fund. An enterprise fund establishes a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. Under enterprise accounting, the revenues in expenditures of services are separated into separate funds with its own financial statements, rather than integrated with all the other revenues and expenses of all other government activities. The Indirect Cost Allocation allows the General fund to recoup costs based on the direct costs and the proportion to the budget.

Commissioner O'Rourke made a motion to approve the FY21Enterprise Indirect Cost Agreement as written. Commissioner Burke seconded the motion. The motion carried unanimously. A roll call vote was taken due to the nature of the remote Zoom meeting.

Water Treatment Plant Discussion & Satellite Well at Populatic Discussion:

Director D'Amico informed the Commissioners that the Selectmen have negotiated and signed the contract with Environmental Partners as the OPM for the new water treatment plant. The next step will be putting the project out to bid for the design phase. They will determine piloting, then loading and then what specific type of treatment will be utilized.

Superintendent Smith reiterates that the work on the satellite well at Populatic continues. We currently have the capacity to draw 600gpm (gallons per minute). We are permitted for 609gpm. Superintendent. Smith discussed that we will need to do testing to determine what the draw down is in order to determine if the aquifer has the capabilities to produce more. Greg Eldridge and DL Maher estimate the well may have the capability to pump 1,000gpm.

Superintendent Smith gave a status update on I & I. He advised the Commissioners that Truax is in town cleaning catch basins. They are also videotaping the sewer mains and laterals to assess the system. We have approximately 8,000 feet of sewer mains and 7,000 of sewer laterals. Supt. Smith has reviewed 40% of the video. Once the camera work has been completed the video will be reviewed by an engineer to determine what needs to be repaired. He feels there are some leaks that will need to be repaired. There will also be smoke testing performed next month.

Directors Report:

Director D'Amico updated the Commissioners on the water rate study. He met with the Selectmen and discussed a few scenarios with them, one scenario with a 10% increase and the other with a 15% increase. He is concerned that you will not collect enough revenue to cover costs. He will provide more information for further discussion at the next meeting. Director D'Amico does not think that the sewer rate will increase in FY21. #

Action Items: The Selectmen want the proposed rates mailed to all water & sewer customers with their May 2020 bill.

The next meeting has been scheduled for Tuesday, May 12, 2020 at 6:00PM.

Commissioner Callahan made a motion to adjourn at 7:15 PM. Commissioner O'Rourke seconded the motion. The motion carries unanimously.