

Committee Members  
Timothy Harris, Chairman  
John Foresto, Vice Chairman  
Michael Callahan, Member  
Michael J Schrader, Member  
Ted Kenney, Member



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## TOWN OF MEDWAY COMMONWEALTH OF MASSACHUSETTS

### WATER FACILITY BUILDING COMMITTEE

APPROVED 1/14/21

December 28, 2020

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, no in-person attendance of members of the public will be permitted at this meeting. Committee members will be participating remotely. For public hearings, access via Zoom is provided for the required opportunity for public participation. Information for participating via Zoom is posted at the end of this Agenda.

In attendance via Zoom:

John Foresto, Selectmen & Vice-Chairman  
Michael Callahan, Medway Resident & Member  
Ted Kenney, Medway Resident & Member  
David D'Amico, DPW Director  
Peter Pelletier, DPW Deputy Director  
Barry Smith, Water & Sewer Superintendent  
Helen Gordon, Environmental Partners  
Chris Grillo, Environmental Partners  
Jill Karakeian, DPW Program Administrator and Recording Secretary

**Vice -Chairman Foresto called the meeting to order @ 7:05pm and asked all attending members to state their name and position.**

#### **Discuss answers to questions received**

Helen Gordon goes over the questions that were received from the potential design firms that will be submitting for qualifications.

We had a designer pre-meeting on 12/16/20, where representatives from the various engineering and designers were out on the site. We had representatives from Woodard & Curren, Wright Pierce, Haley & Ward, Klienfelder, Weston & Sampson and AE Comm.

There were a few questions that were brought up during the site visit. One was in relationship to the design criteria and the space for the future PFAS potential treatment facility, since there was no column testing done. We answered that the wells are currently under the regulatory limit of 20 ppt and have an average of less than 10 ppt. The design approach for future treatment will be to provide a T blind flange piping connection on the finished post filtration water line along with adequate space in the new Water Treatment Facility to install GAC contactor vessels. The town feels this is a conservative approach and that filters with GAC media would be the best treatment solution based on the fact that the raw water contains

moderate levels of TOC and using ion exchange for PFAS treatment would not be viable for long term option. If during the design you start having peak PFAS, the column testing would only tell us how often you would have to replace your gas but I don't see that as a need at this point and time.

Second question was the radio tower discussion. They asked to determine the best location of the tower based on limited space. Environmental Partners answered that during the overall design of the project, the location will be part of the overall design as we move forward.

Third question was residual disposal – lagoon vs. pump to the sewer. Environmental Partners is submitting the industrial user permit for the discharge of treatment process residuals to the sanitary sewer collection system. The goal is to determine whether or not lagoons will be part of the design scope of services prior to signing contracts. They don't need an answer to submit qualifications at this time.

They asked if there were any MBE or WBE requirements. Helen Gordon explains it would only be in the future for construction services. When SRF is entertained, as far as the design no.

Another question was if the Town has a preference on architectural style and building materials. Helen Gordon's recommendation for an answer is, not at this time, the town is open to options to be finalized during the preliminary design plans of the project.

Director D'Amico suggests they look at the current DPW Building that was just built, they would get some sort of notion on what it will look like.

Member Kenney mentions we had all agreed that we were going to challenge them to come up with an architectural fit. We want it in budget and we want it esthetically acceptable for the community.

Another question was what is the Town's target budget for the total project cost. We are saying \$13 million, that is what was in the RFQ.

One of the firms asked for a separate plan with a location of the borings and monitoring wells. They had a hard time seeing exactly where they were located. Environmental Partners is going to provide a copy of the plan that just highlights them specifically. A copy of the survey with the monitoring wells and borings that have been done.

There was a question asking for a list of anticipated local permits and approvals. Helen Gordon lists ConCom, NOI, Land Disturbance Permit Application, Major Site Plan Review, if lagoons were designed, there would be a Ground Water Discharge Permit required. Besides the obvious Building Permits, asked about any other local permits that may be required.

Superintendent Smith mentioned the Design Review Committee would also be required.

Vice-Chairman Foresto asked Director D'Amico to double check with Town Manager Boynton regarding the tower, that he really wants to move forward on this. Just doesn't want it to confuse anything with the main project.

Director D'Amico states the tower will probably be an add alternate, but will double check with Town Manager Boynton's opinion on the Tower.

Helen Gordon explains that these are decisions that we have time to make. We want to make sure we have the answers associated with the tower when we start to finalize the scope of work. We have about a month to decide if we want to add it and add it as a separate item.

There was a question on a list of vehicles, and Superintendent Smith sent that to Environmental Partners, and we will put it in a tabulate format and attach that and track that.

Helen Gordon references a typo in the RFQ. We referenced Section 4 and there is no Section 4, should have been Section 3.

It was questioned that there seemed to be redundant requirements, Section 2134 and Section 2133. We wanted separate lists of Supply Treatment projects and we clarified that piece.

It was asked on whether or not information in one section could cover the other section. We said as long it is included in the narrative and the information is there, that would be ok. Helen Gordon asked Chris Grillo to confirm.

Chris Grillo confirmed and explained that it had to do with the project cost information for prior project experience.

The only other question that we wanted bring up was that one of the entities brought up a question in relationship to the experience. Helen Gordon explained that it is 3 Ground Water Treatment Facilities over the last 5 years and it was asked if it could be 3 over the last 10 years.

Director D'Amico feels that 3 over the last 5 would get you the most points and 3 over the last 10 less points.

Helen Gordon will look at the experience section again, believes it says the 3 year's experience is a minimum and reword that the 5 would be highly advantages and less than that would be identify appropriately.

Chris Grillo confirms that it says 2 years is a minimum.

Helen Gordon will clarify again, but the requirements are the requirements. The answers will be distributed and feels we will get submittals from all the entities that showed up to the site meeting. A sign-in sheet was present at the site visit and that list will be added to the addendum.

Superintendent Smith explains he will be sending over the height of a Vactor-Truck. The intention is that eventually the Town would purchase a used one and want to make sure the doors are adequate for that truck.

Helen Gordon explains we are on target and on schedule and everyone has plenty of time to get it completed. They did get the message at the site visit that we are looking for innovative ideas.

Member Kenney asked about the file sharing vehicle for when documents come in. Deputy Director Pelletier mentioned a few options and asked for input. Asked if Helen Gordon could host an ftp site,

where we could password our way in. Environmental Partners is already the OPM and feels it wouldn't violate any bid laws.

Director D'Amico feels that Google Docs or OneDrive only because an ftp site you will have to download.

Helen Gordon explains that they recently rolled out their new website and will eventually have the capability of a Client Sites within. She will check with the IT department with regards to that ability.

Vice-Chairman Foresto questions the next meeting.

Helen Gordon states that the qualifications are due on January 13<sup>th</sup> and the Evaluation Committee on Design Short List on January 21<sup>st</sup>. Wondering if there should be a meeting prior to January 21<sup>st</sup>. Suggests to meet on Thursday January 14<sup>th</sup>, the day after we get the qualifications.

**The next meeting is scheduled for January 14, 2021 @ 7:00 pm.**

**Member Callahan makes a motion to adjourn at 7:33pm Member Kenney seconds. The motion carries unanimously. A roll call vote was taken due to the nature of the remote Zoom meeting.**