

Committee Members
Timothy Harris, Chair
John Foresto, Vice-Chair
Michael Callahan, Member
Michael J Schrader, Member
Ted Kenney, Member
David D'Amico, Member



Medway DPW Offices
Medway Middle School Door #9
45B Holliston Street
Medway, MA 02053
Telephone (508) 533-3275
Fax (508) 321-4985

TOWN OF MEDWAY COMMONWEALTH OF MASSACHUSETTS

WATER FACILITY BUILDING COMMITTEE

APPROVED 8/25/22

February 3, 2022

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, no in-person attendance of members of the public will be permitted at this meeting. Committee members will be participating remotely. For public hearings, access via Zoom is provided for the required opportunity for public participation. Information for participating via Zoom is posted at the end of this Agenda.

In attendance via Zoom:

Tim Harris, Medway Resident & Chair
John Foresto, Select Board Member & Vice-Chair
Ted Kenney, Medway Resident & Member
Michael Callahan, Medway Resident & Member
Peter Pelletier, DPW Director
Sean Harrington, DPW Deputy Director
Barry Smith, Water/Sewer Superintendent
Helen Gordon, Environmental Partners
Chris Grillo, Environmental Partners
Gopika Prakash Chandran, Environmental Partners
Rob Williamson, Wright-Pierce
Jim Cray, Wright-Pierce
Jill Karakeian, DPW Program Administrator and Recording Secretary

Chair Harris called the meeting to order @ 7:00pm roll call and asked all attending members to state their name and position.

Project Update

Chris Grillo shares his screen with the Project Update with regards to the 90% review and schedule. We are wrapping up the 90% review and should be getting everything over to Wright-Pierce shortly. Should we get everything over to Wright-Pierce in a timely manner, they are saying they should be able to get the plans and specifications out to bid early March.

Helen Gordon explains we pulled it back to April 20th. I spoke with Peter Pelletier and Michael Boynton about pulling it back any earlier and there is just no way to move the April 20th date. We need that extra 2 weeks, we won't have complete documents to go out at that point.

Tim Harris finds it hard to believe that another week to two cannot be carved out of the time frame.

Helen Gordon there is too much to be done to be able to do that.

Peter Pelletier goes over the conversation at last week's meeting and Michael Boynton and Helen Gordon. One of the concerns that we would have bids in on 4/20/22, but we wouldn't have tabulated and proofed out stuff back to us for 2 weeks after that. At that point, Michael Boynton's concern was that definitely was not enough time to proof everything for the May Town Meeting in that short time frame. We will have everything we need within a day of 4/20/22. With regards to the SRF funding, we are still not on the list, and if we put everything out on the street, we are putting ourselves at risk of not getting funding, if we decide to go SRF.

Chris Grillo shares his screen showing the schedule. The plan is to advertise in the Central Register the first week of March, plans and specifications available and file sub-bid opening on April 6th, and the GC opening on April 20th.

Helen Gordon explains that the review of bids will be a 1-day turnaround. We've already pre-qualified, so we will only be adding up the numbers and confirm that the bonds are all in place. With regards to SRF funding, they have created a draft Intended Use Plan for 2022, it's gone to the executive branch, who reviews it and signs it. They then advertise it for public hearing, then 30 days later finalizes it. It hasn't been signed yet and they keep saying 2 weeks but nothing yet. As soon as we can finish the front end, we will submit what we can to the state for them to look at it. Based on the fact that they are accepting the submittal, we are hoping that means we are on the list. The drop-dead date if we get SRF funding, is we have to have a signed agreement with the Contractor at the end of June. The schedule we currently have will fall within those guidelines.

Tim Harris asked what is needed from the Committee, that we can do to take us out of the constraints of the town standpoint.

Rob Williamson feels that the most concerned item at this time is the documents being reviewed by KP Law and that they are being very difficult, it's been very frustrating.

Ted Kenney asked if Michael Boynton is aware of this issue, that they are the stumbling block and that KP is holding up the whole show.

Peter Pelletier explains Michael Boynton is aware and we are in the process of setting up a meeting to get this issue rectified as soon as possible.

Helen Gordon explains that there are certain things that they are asking for that certainly can be included, it's the process they are using.

John Foresto asked how everything is going with the Town Permitting.

Jim Cray explains that we've went through the first round of comments from the Planning Board and the Conservation Commission. We've sent in revised documents and plans and responses to TetraTec's comments. Currently we are scheduled to with Planning Board next Tuesday and Conservation on Thursday. We met with MEPA this week and that went well, and they didn't have many comments at all.

There is a comment period with MEPA, is the 15th and should have the certificate by the 24th of this month. If all goes to plan, that will all line up with when we are going out to bid. Mass DEP approval will come once the MEPA Certificate is issued.

Rob Williamson goes over the public meeting that we had the beginning of the week with local abutters and I personally feel it went very well.

Tim Harris heard very positive feedback and that it went well.

Chris Grillo continues with the review. The other item that came in this week is the updated 90% Cost Estimate.

Jim Cray reviews the 90% Cost Estimate. The increases are because of the plans being that more complete with more information and details. The cost went up about 4.3% but does not include any contingencies. We are still in line with the overall cost that includes contingencies.

Helen Gordon expresses that she is comfortable with the number.

Jim Cray explains that Wright-Pierce is in the process of reviewing all the pre-qualified submissions and we expect to have the list of qualified bidders by the 18th of February.

Wright-Pierce and Environmental Partners leave the meeting.

Approval of past Meeting Minutes

Tim Harris motions to approve the Meeting Minutes from the 7/22/21 meeting, 8/12/21 meeting, 8/26/21 meeting, 9/1/21 meeting and 9/23/21 meeting. Michael Callahan seconds. Ted Kenney abstains from the 8/26/21 meeting and 9/1/21 meeting, as he did not attend the meetings. Motion carries. A roll call vote was taken due to the nature of the remote Zoom meeting.

Next Meeting was scheduled for 2/17/22 @ 7:00pm.

Member Callahan makes a motion to adjourn at 7:58pm Member Kenney seconds. The motion carries unanimously. A roll call vote was taken due to the nature of the remote Zoom meeting.