

Town of Medway DESIGN REVIEW COMMITTEE 155 Village Street, Medway MA 02053 (508) 533-3291 Matthew Buckley, Chair Rachel Walsh, Vice-Chair Tom Gay, Member Jessica Chabot, Member Dan Connolly, Member Alex Siekierski, Member Rachel Wolff Lander, Member

### DRC Meeting Minutes: December 16, 2019

Medway Public Library

<u>Call to Order:</u> – With a quorum present, this meeting was called to order by Chair Mr. Buckley at 7:07 p.m.

#### Attendees:

	09/09/2019	10/21/2019	11/04/2019	12/16/2019	
Matthew Buckley	Х	X	Х	Х	
Rich Di Iulio	-	-	Х	-	
Jessica Chabot	Х		Х	Х	
Tom Gay	ABSENT	Х	-	Х	
Rachel Walsh	Х	Х	Х	ABSENT WITH NOTICE	
Dan Connolly	ABSENT	ABSENT WITH NOTICE	Х	Х	
Rachel Wolf Lander	Х	ABSENT WITH NOTICE		ABSENT WITH NOTICE	
Alex Siekierski	Not yet a member	Х	Х	ABSENT WITH NOTICE	

Also Present:

- Sreelatha Allam, Recording Secretary
- Susan Affleck-Childs, Planning and Economic Development Coordinator
- Cam Afonso Signs by CAM
- Maria Varrichione, 22 Evergreen Street
- Brett Thibault (Architect), Steve Brody (applicant), Tyler Collins 20 Broad Street
- William Wallace Village Larry Rucki (applicant)

#### <u>Sign Design Review - D&M Auto Parts (Car Quest) 72 Main Street (formerly occupied by</u> <u>Advance Auto Parts)</u>

 Cam Afonso, sign maker for the D& M signs, was at the meeting to discuss the agenda item. Members reviewed the proposed free standing and wall signs. (See Attached.) Members commented that the height of the proposed D&M and Auto Parts should remain the same as shown. The sign panel for the free-standing sign was shown with two color options. There are two logos on either side of D&M that will be maintained. Members approved the white background with blue lettering.

- The DRC will draft and send its review letter to the applicant and Building Department.
- The DRC acknowledged receipt of an email from the property owner indicating she would like the top panel of the free-standing sign to be used by Direct Tire with D & M using the second location. This is a change from the current positioning.

#### <u>Design Review - Evergreen Village multi- family development (22 Evergreen Street) -</u> revised building elevations

- Ms. Varrichione attended the meeting to discuss the item. The revised plan was submitted to the committee. (See Attached)
- Members liked the shingle details with the shown dimensions to the roof line. Dark charcoal grey siding will be used. The fence will be installed on the west side of the property and will go past the end unit in the back.
- The project will be presented at the Planning Board meeting on January 28<sup>th</sup> and at CONCOM on January 9<sup>th</sup>. Ms. Chabot will prepare the DRC's review letter.

#### Design Review - 20 Broad Street multi-family development - revised building elevations

- Mr. Thibault, architect, Mr. Brody, and Mr. Collins attended the meeting to discuss the item. Based on the feedback provided at the last meeting, a number of architectural changes have been made to the proposal. (See Attached.)
- Lack of cohesion between the existing and proposed buildings was a comment made at the last meeting. Porch roofs to the side entries have been added. The two buildings share a similar color palette. Predominant color of the houses is white as is the case with most of the houses in Medway. Vinyl siding for the unit is proposed. Members asked for the shingle colors to be shared with them.
- Ms. Chabot commented on moving the attic vent lower than where it's shown on the rendering.
- There will be vinyl fence surrounding the dumpster that's located in the back.
- Applicant said landscaping plan is available and will be made available for the DRC's review.

#### <u>Design Review - William Wallace Village multi-family development (274 Village Street) -</u> revised building elevations

- The submitted rendering (See Attached) showed 4 duplex units in front and one triplex building. Members liked the revised building elevations as presented. There will be a granite wall along the front of the site at Village Street. A sign will hang off of the granite posts. Reclaimed granite will be set in the ground with 12" of exposure. A 4"x8" cap will run across the length of the wall.
- There are no trees around the 1<sup>st</sup> unit but trees will be included between the 2<sup>nd</sup> and 3<sup>rd</sup> buildings, and the trees on the rest of the property will be saved. Mr. Rucki requested

that reps. from the DRC and CONCOM help his team in making a determination on the trees that can be removed or kept/ retained.

 Scottish thistle color was favored for building #1, silver gray for building #2, pebble stone clay for building #3, and white for the fourth building. White will be used for existing structure and the triplex building will use one of the noted three duplex colors with all three units being the same color.

#### **Other Business**

DRC Meeting Minutes - None.

#### **Adjournment**

With no further business before this committee, a motion was made by Mr. Buckley, seconded by Ms. Chabot to adjourn the meeting. The motion was unanimously approved.

The meeting was adjourned at 8:51 p.m.

Respectfully Submitted,

Sreelatha Allam Recording Secretary



### Medway Design Review Committee (DRC) Application for Sign Design Review

**Medway Location/Address** where the sign will be installed: \_\_\_\_\_ What is the interior width of the storefront? \_\_\_\_\_\_

Building/Development Name: (if applicable):

Medway Zoning District: \_\_\_\_\_

Applicable Sign Standard Table (from Medway Zoning Bylaw) Table # \_\_\_\_\_.

Applicant Information (Local Medway business establishment where the sign is to be installed)

Business Name:

Mailing Address:

Contact person:

Phone:

Email address:

**Type of Proposed Signs** – For sign definitions, refer to *Medway Zoning Bylaw* (Section 7.2 Signs *Regulation)*. The *Medway Zoning Bylaw* is available online at: www.townofmedway.org.

Cell Phone

Type of Sign	# of Signs	Signs Dimensions	Total Square Footage of Sign Surface Area	Sign Height	<b>Type of</b> <b>Illumination</b> (internal, external or none)
Wall/Façade Sign					
Free-standing Individual Business Sign					
Free-standing Multi-Tenant Development Sign					
Awning Sign					
Projecting Sign					
Directory Sign					
Window Sign					
Other Type of Sign (Describe)					

Attach the following items to this form. pdf format is requested for the application form and all attachments. Please email application and documents to <u>sachilds@townofmedway.org</u>

- 1. Manufacturer's scaled COLOR drawing with dimensions and DETAILED specifications for materials and illumination.
- 2. For a wall sign, a scaled image showing the sign's position on the building.
- 3. Landscaping Plan and Plot Plan marked with location of the free-standing sign and distances from street/lot lines.
- 4. Color photograph(s) of building/location(s) where sign will be installed and existing signs.
- 5. Color drawing of corporate logo (*if applicable*).
- 6. Color photograph of similar/comparable sign on which your sign design is based.
- 7. A letter or other descriptive or explanatory information you want to provide to the DRC.

	on pertain to a completely new sign? No (If NO, please include photos/info of the existing sign you are modifying)
	on pertain to a replacement panel for an existing sign structure? /es, please include photos/info of the existing sign) No
the development?	cated in a multi-tenant development, is there a Master Sign Plan for
	<i>quire the property owner's approval of your sign?</i>
Sign Designer/Fabr	icator/Installer Information
Company Name:	
Mailing Address:	
Contact person:	
Phone:	Cell Phone:
Email address:	
Property Owner Infe	ormation
Company Name:	
Mailing Address:	
Contact person:	
Phone:	Cell Phone:
Email address:	
The busines The DRC gen	designs are reviewed by the Medway Design Review Committee (DRC). is owner and sign designer/fabricator must attend the DRC meeting. erally meets on the first & third Monday night of each month at 7 p.m. at the Medway Library, 26 High ST. g agendas are posted at the Town's web page at www.townofmedway.org)
	Sign Design Review and all supporting information must be submitted lanning office by 12 noon on the Wednesday before a DRC meeting.
Please submit this a	application form and all attachments as follows:
Email: Fax: Mail: Drop Off: Phone:	sachilds@townofmedway.org PREFERRED 508-321-4987 Design Review Committee c/o Medway Planning office 155 Village Street, Medway, MA 02053 Medway Planning office @ Medway Town Hall, 155 Village Street 508-533-3291
Medway D	sign designers should read the Sign Guidelines included in the Design Review Guidelines before developing a sign design. wnofmedway.org/design-review-committee/pages/sign-design-review
····Sign designs sho	ould be developed in accordance with the Sign Design Guidelines.

Date Application Received by Medway Planning office: \_\_\_\_\_

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Reviewed by Medway Planning Coordinator: \_\_\_\_\_ DRC Meeting Date: \_\_\_\_\_





SQUARE FOOTAGE:=

APPROVED X	FOR PRODUC	ΓΙΟΝ:	COPYRIGHT ALL DRAWINGS ARE PROPERTY OF SIGNS BY CAM. Inc. APRY ODIFICATION OF ANY KIND IS PROHEITED. PERSON(S) WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.
JOB INFORMATION	SIGN MATERIAL SPECS		COLOR SPECS:
JOB TITLE: CONTACT: PHONE: FAX: JOB DESCRIPTION:	BANNER: COROPLA: ACRYLIC: MAGNET		BACKGROUND: COPY:
	PVC: ALUMINU SINGLE SIDED:	JM: NUEDGE: DOUBLE SIDED:	OUTLINE: SHADOW: BORDER:

OTHER:

LOGO:

am

Sign & Graphic Solutions · Uncompromising Integrity

**Cam Afonso** 837 Upper Union St., Suite C-18 Franklin, MA 02038

Phone: 508-364-2905 Fax/Office: 508-528-0766 E-Mail: cam@signsbycam.com Website: www.signsbycam.com

#### Susan Affleck-Childs

From:	Marianne Connaughton <marianneconnaughton@gmail.com></marianneconnaughton@gmail.com>
Sent:	Monday, December 16, 2019 10:09 AM
То:	Susan Affleck-Childs
Subject:	Re: Signs for Car Quest for 72 Main Street

Hi Sue: I prefer white back ground with blue print

Direct Tire should maintain its present colors, red and blue for print with white background

Please place Direct Tire above D & M Auto Parts on sign.

Thank you. Marianne

On Mon, Dec 16, 2019 at 10:05 AM Marianne Connaughton <<u>marianneconnaughton@gmail.com</u>> wrote: What do you think? Hi Sue:

I prefer white background with blue print

Djirect Tire should maintain its present colors, red and blue for print Please place Direct Tire above D&M Auto Parts

Sorry I cannot attend meeting Thank You. Marianne Connaughton

On Tue, Dec 10, 2019 at 10:40 AM Susan Affleck-Childs <<u>sachilds@townofmedway.org</u>> wrote:

Hi Marianne,

Hope you are well.

We have received a sign design review application for your new tenant taking over the Advance Auto space. See attached showing both the free-standing sign and the wall sign. The design submitted shows two options for the insert panel for the free-standing sign. One option has the bright blue background with white lettering. The second option is a white background with blue lettering.

I wanted to make sure this is OK with you.

Take care. Merry Christmas!

### Susan E. Affleck-Childs

Planning and Economic Development Coordinator

Town of Medway

155 Village Street

Medway, MA 02053

508-533-3291

#### Susan Affleck-Childs

From:	Maria Varrichione <dreamhomesmv@gmail.com></dreamhomesmv@gmail.com>
Sent:	Friday, November 15, 2019 6:58 PM
То:	Susan Affleck-Childs
Subject:	Fwd: 22 Evergreen revised plans and elevations
Attachments:	Evergreen A1 rendered 191115.pdf; Evergreen A1 bw 191115.pdf; Evergreen A2 191115.pdf; Evergreen A3 191115.pdf

Please forward to DRC for their input

------ Forwarded message ------From: <<u>danlewis@charter.net</u>> Date: Fri, Nov 15, 2019 at 4:55 PM Subject: 22 Evergreen revised plans and elevations To: <u>dreamhomesmv@gmail.com</u> <<u>dreamhomesmv@gmail.com</u>>

Hello Maria,

Here they are per the DRB requests except for one thing. They had asked for one of the units in the four unit building to be flipped, but when I looked at it further, it didn't make sense. If unit 4 is the unit towards the street, when you flip unit 6, there are still garage doors beside each other. The front doors are all separated from each other either way. But when I looked at the site plan, the original configuration is best. First of all, I'd rather have the garage doors on the high side where possible. The grading is better that way, Whenever the garage doors are on the low side, the grade has to drop more suddenly at the adjacent unit. Plus, the garage doors that are side by side are offset, front to back, and if I flip Unit 6, the garage doors almost align.

As mentioned, I did not change the column size on the color rendering, but I have changed them on the black and white. Please let me know if you need anything else.

**Daniel Lewis AIA, LEED® AP** 

Architect

332 Whitney Street

Northborough, MA 01532

phone 508-612-8771

danlewis@charter.net

www.DanielLewisArchitect.com

Maria Varrichione <u>dreamhomes</u>mv@gmail.com Mobile- 508-561-6048 **RE/MAX Executive Realty** Platinum Club, Hall of Fame & Lifetime Achievement Award Recipient

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Prelim. Elev.-View From Evergreen St. - Unit I Scale: 3/16" = 1'-0"



# Preliminary Front Elevation - Units 4, 5, 6 and 7 $\overline{\text{Scale: 3/16"}} = 1'-0"$



Preliminary Front Elevation - Units 1, 2 and 3 Scale:  $3/16^{"} = 1'-0"$ 

DANIEL LEWIS, AIA	A K C H I I E C I 332 Whitney Street Northborouah, MA 01532	(508) 612-8771 danlewis@charter.net www.daniellewisarchitect.com
ALLE WATER ARCATE		A REAL WASS CONTRACTOR
nor Elevations	Date October 28, 2019	Revised Nov. 15, 2019
Preliminary Exterior Elevations	Job Number 1816	Drawn By DML
Proposed Condominiums	22 Evergreen Street Medway, MA 02053	For Sampson Pond LLC, Medway, MA
<i>f</i>	<i>\_</i>	



Prelim. Elev.-View From Evergreen St. - Unit I Scale: 3/16'' = 1'-0''







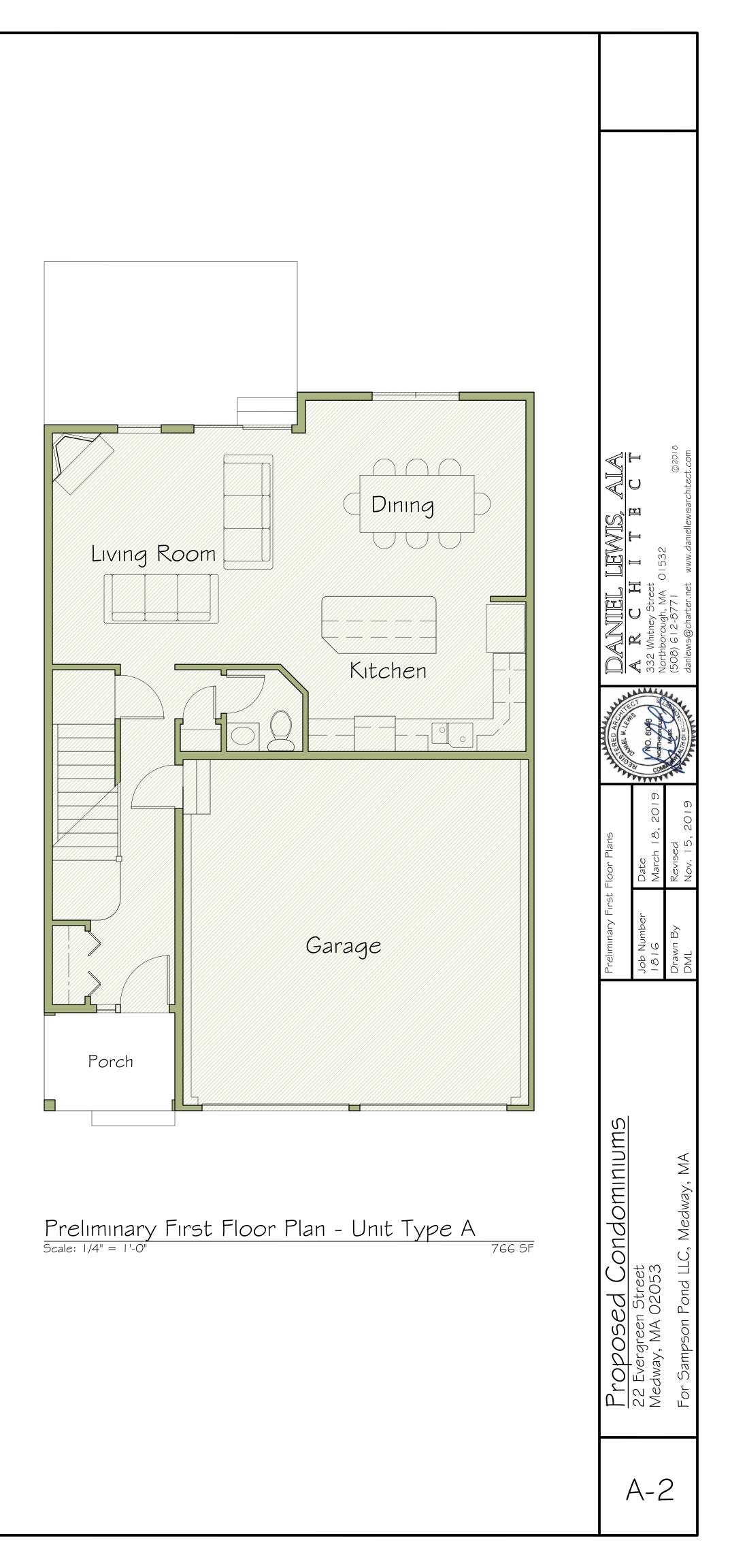
Preliminary First Floor Plan - Unit Type C

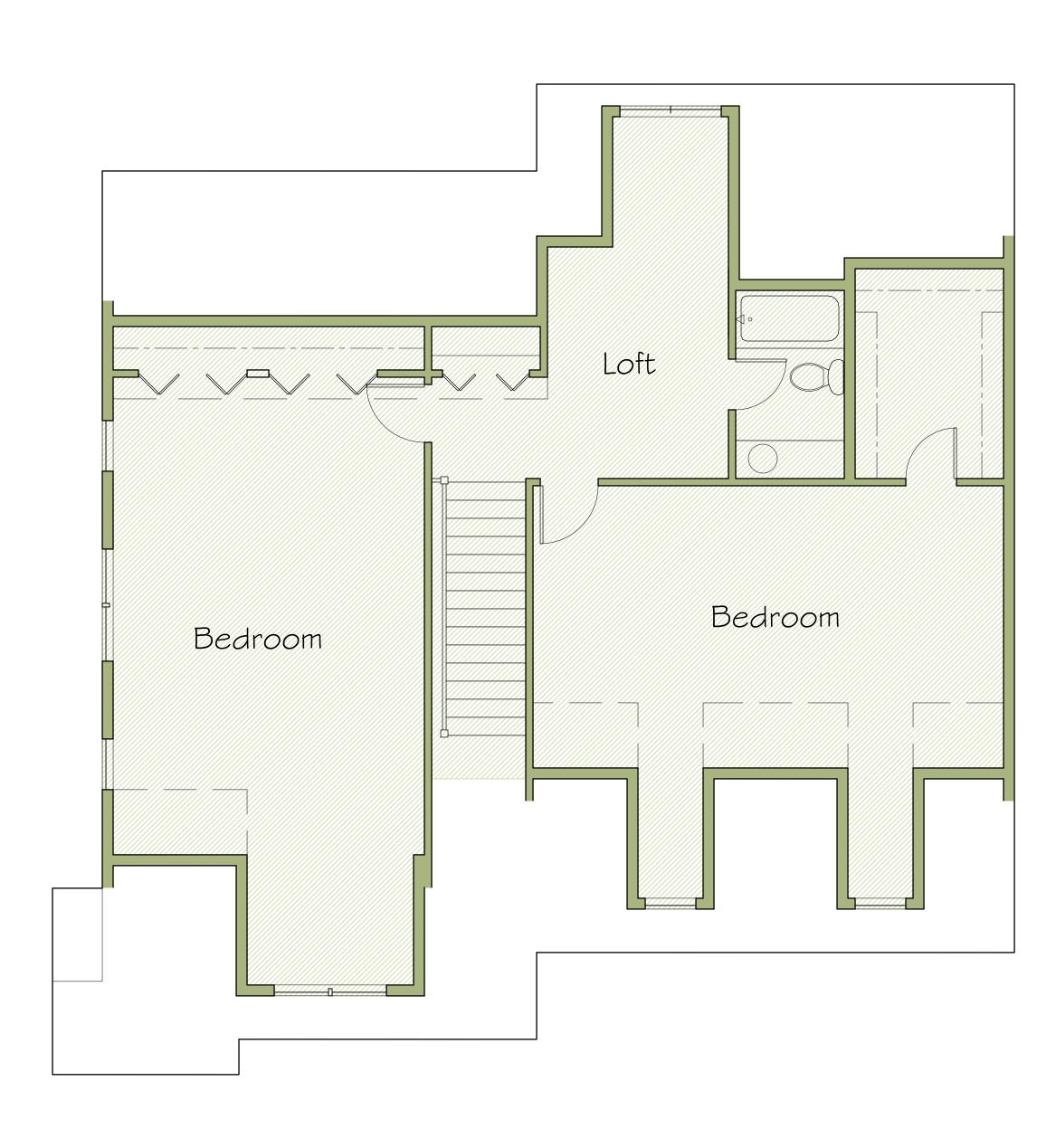
1170 SF



Preliminary First Floor Plan - Unit Type B Scale: 1/4" = 1'-0"

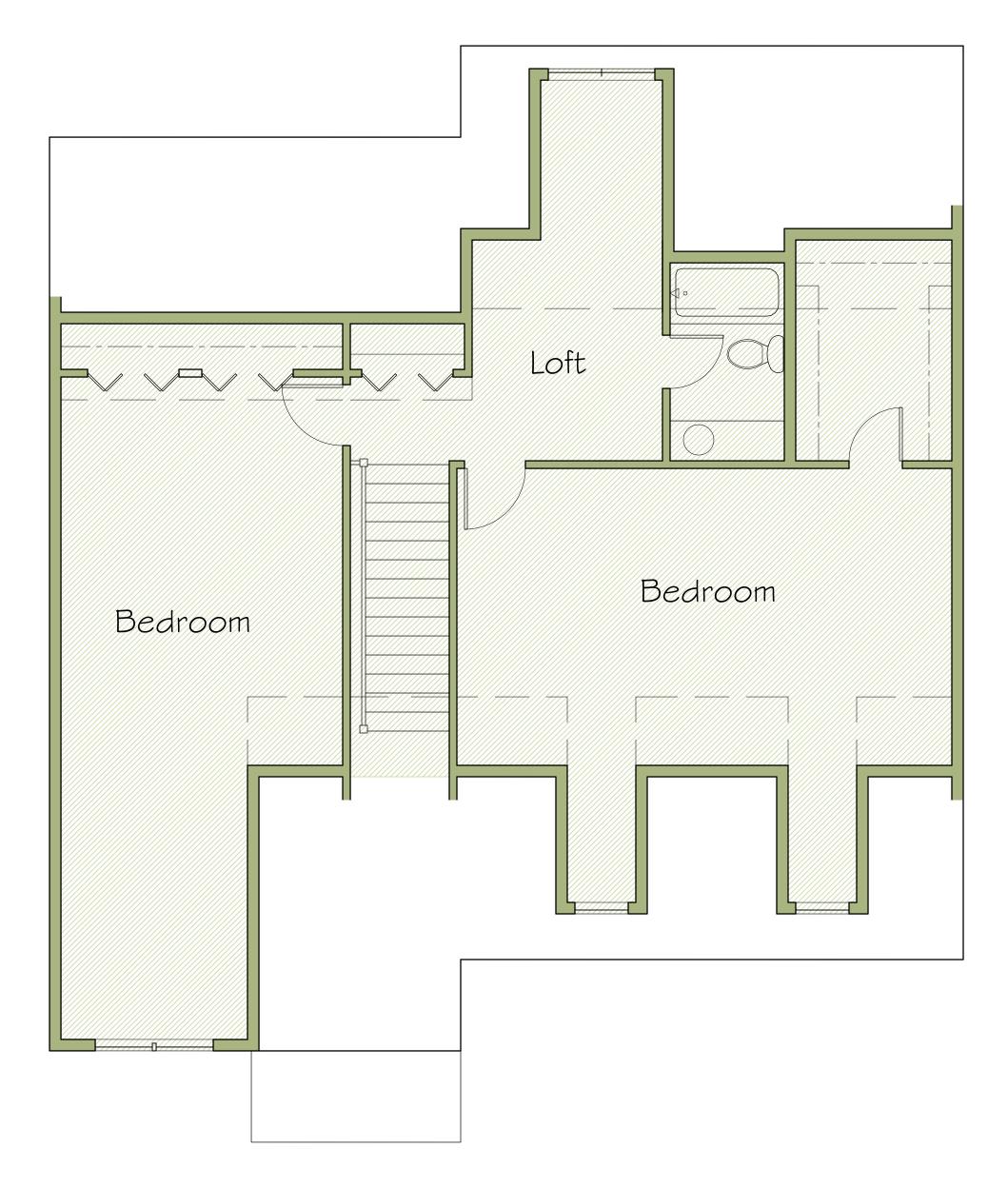
1106 SF





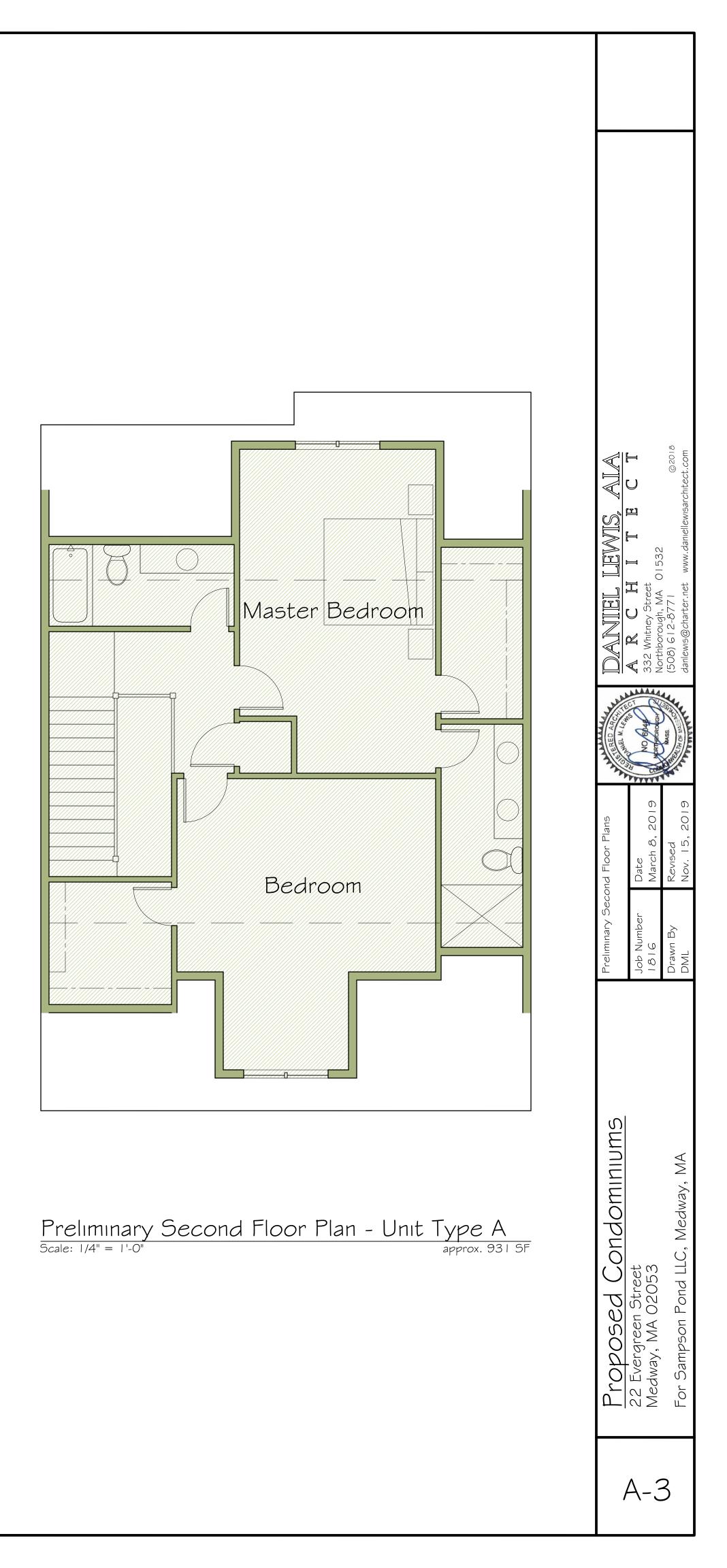


approx. 1123 SF





approx. 1068 SF

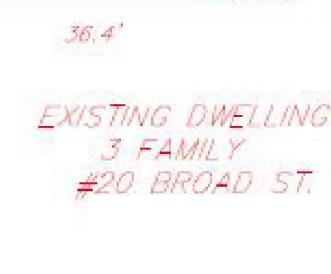


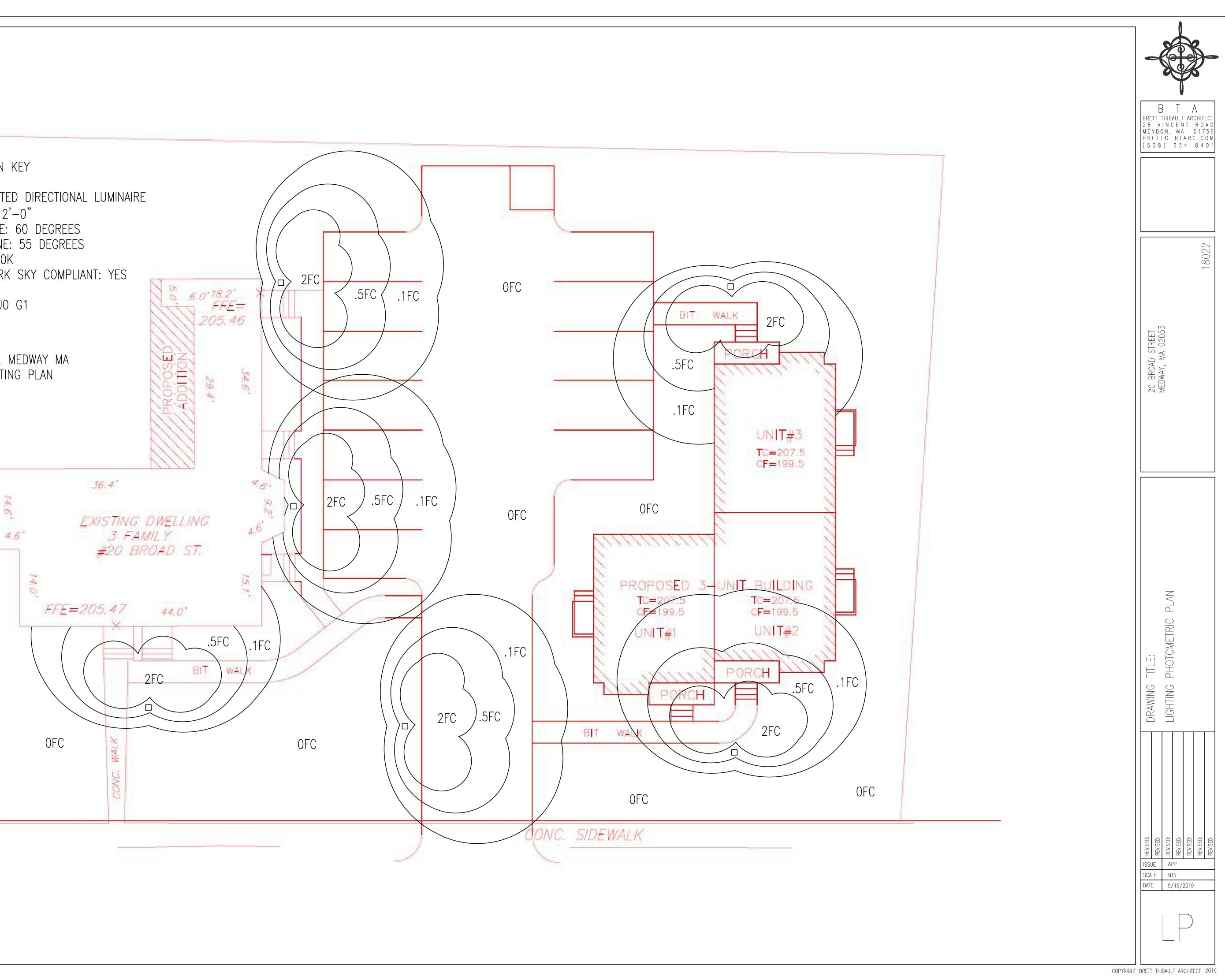
## PHOTOMETRIC PLAN KEY

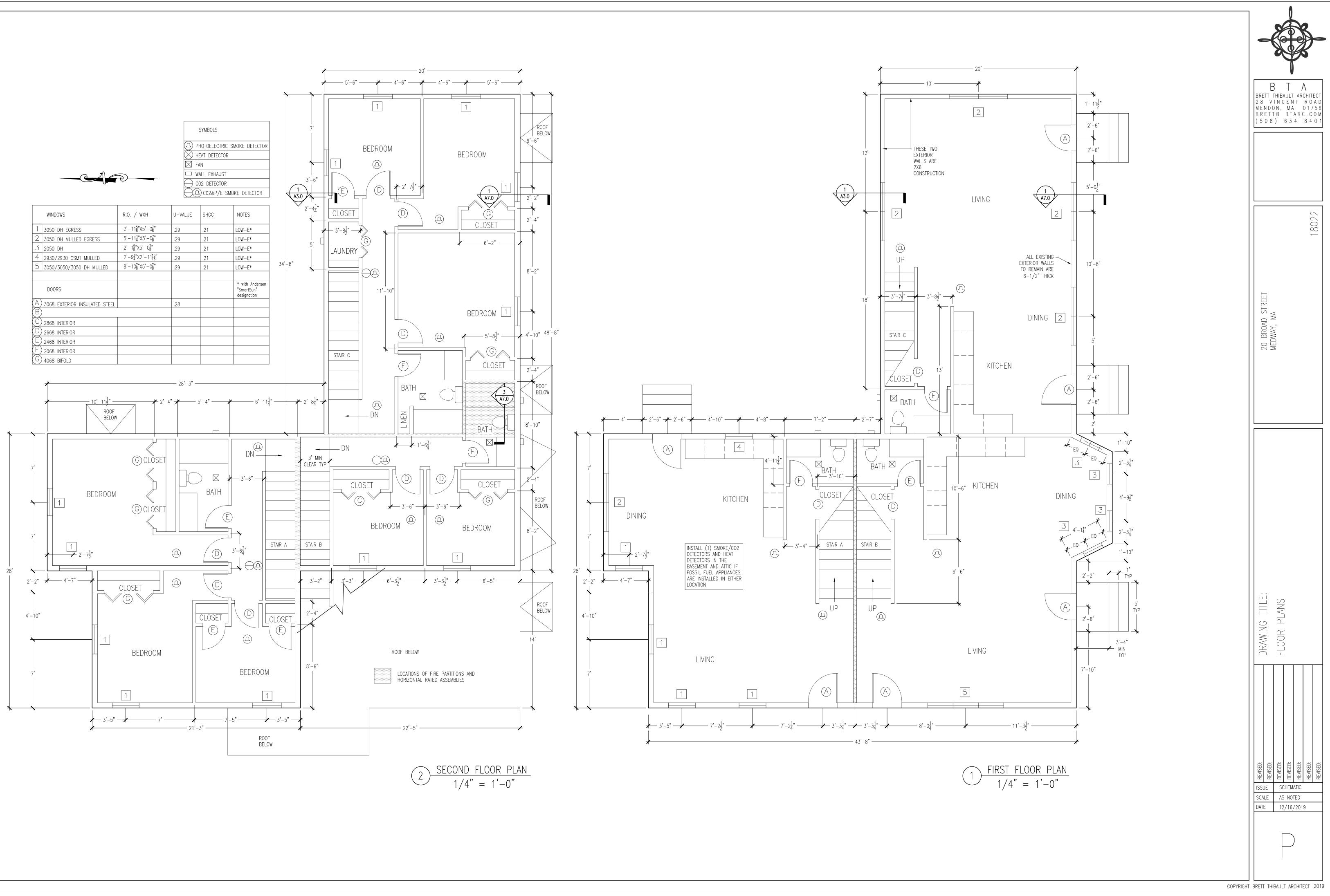
TYPE: POST MOUNTED DIRECTIONAL LUMINAIRE FIXTURE HEIGHT: 12'-0" MAX LATERAL CONE: 60 DEGREES MAX VERTICAL CONE: 55 DEGREES LIGHT COLOR: 3500K INTERNATIONAL DARK SKY COMPLIANT: YES LAMP TYPE: LED BUG RATING: BO UO G1 FC=FOOTCANDLES

20 BROAD STREET, MEDWAY MA PHOTOMETRIC LIGHTING PLAN

OFC



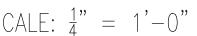




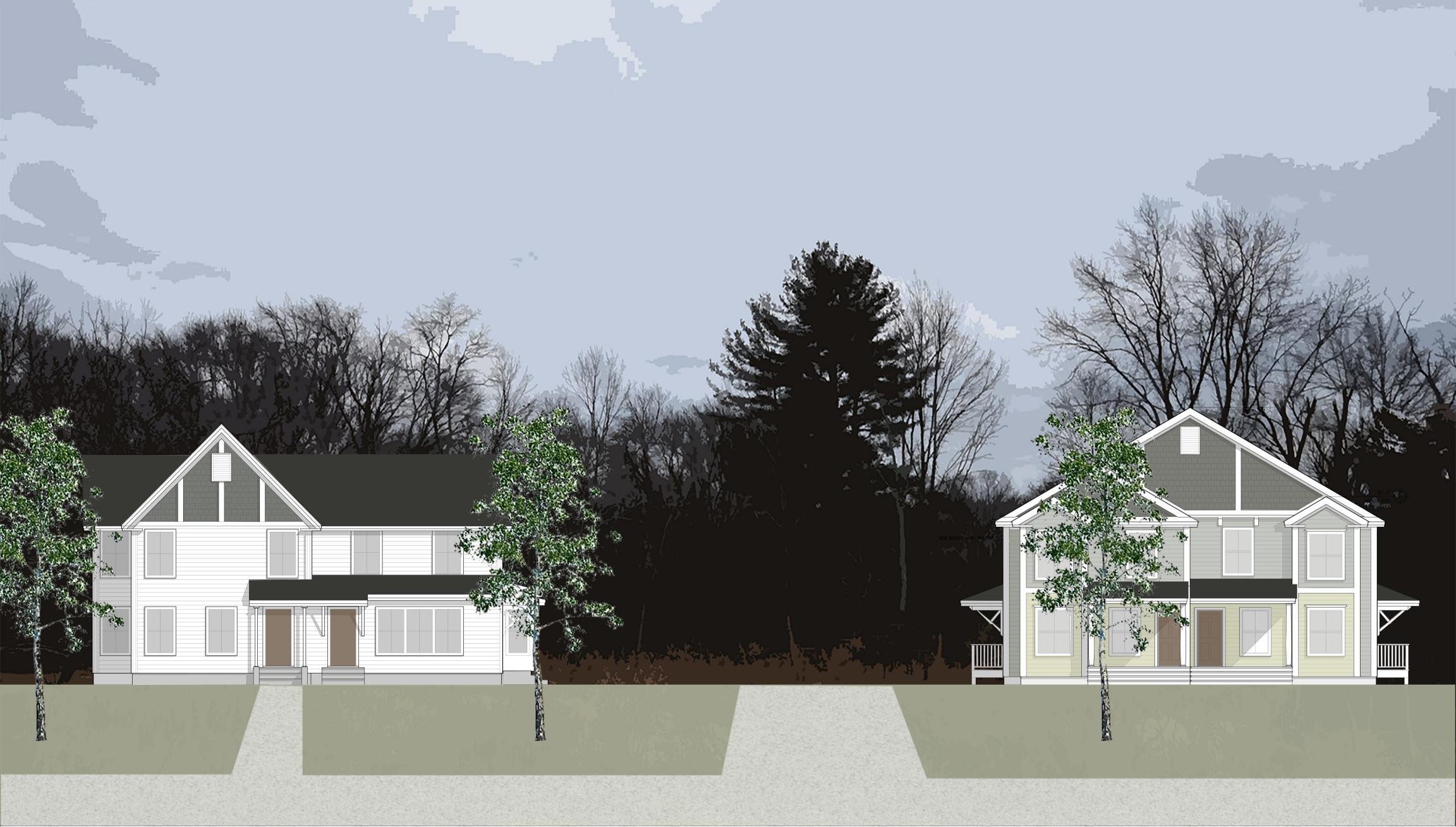
$$2 \xrightarrow{\text{SECOND FLOOR PLAN}} 1/4" = 1'-0"$$







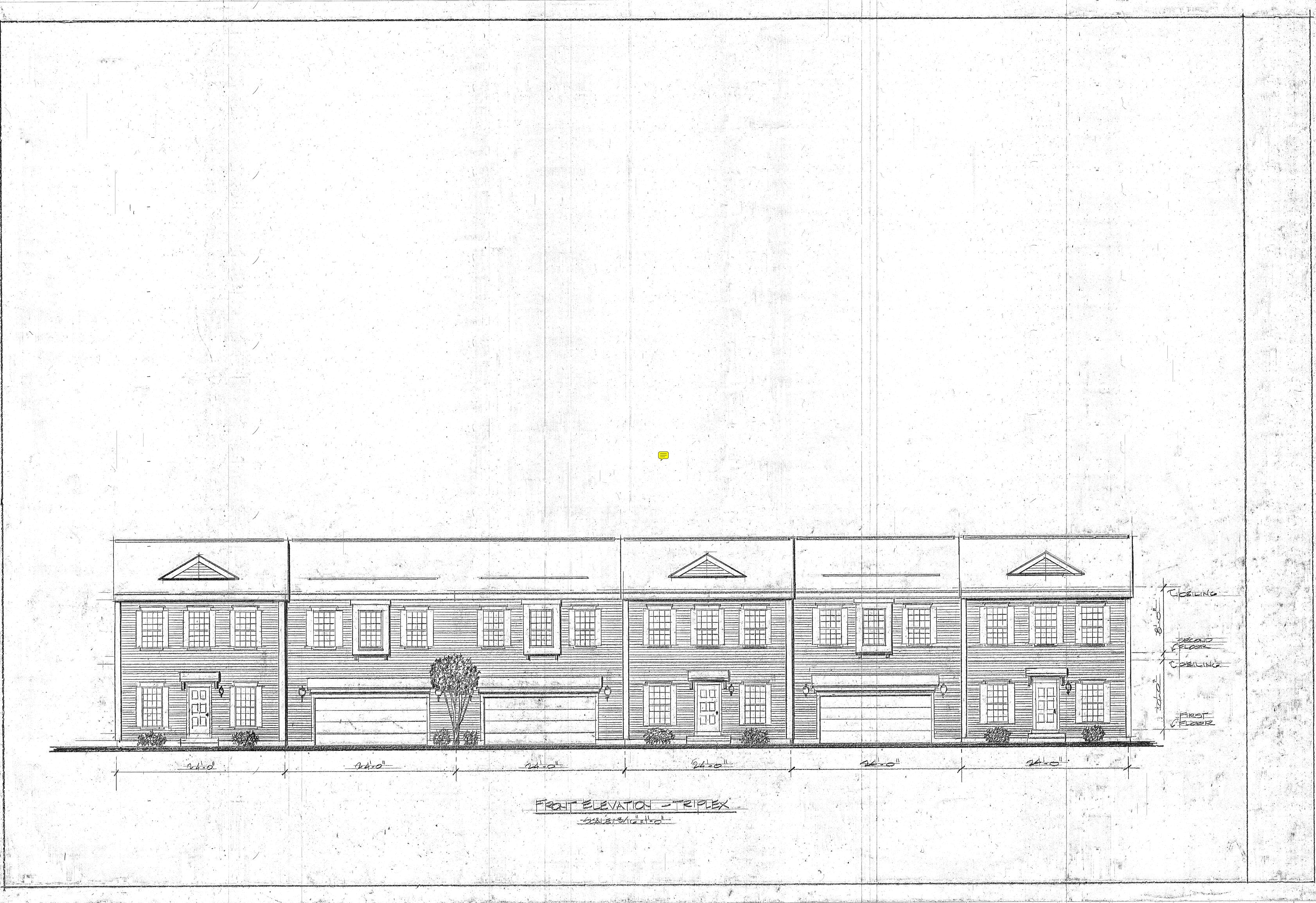


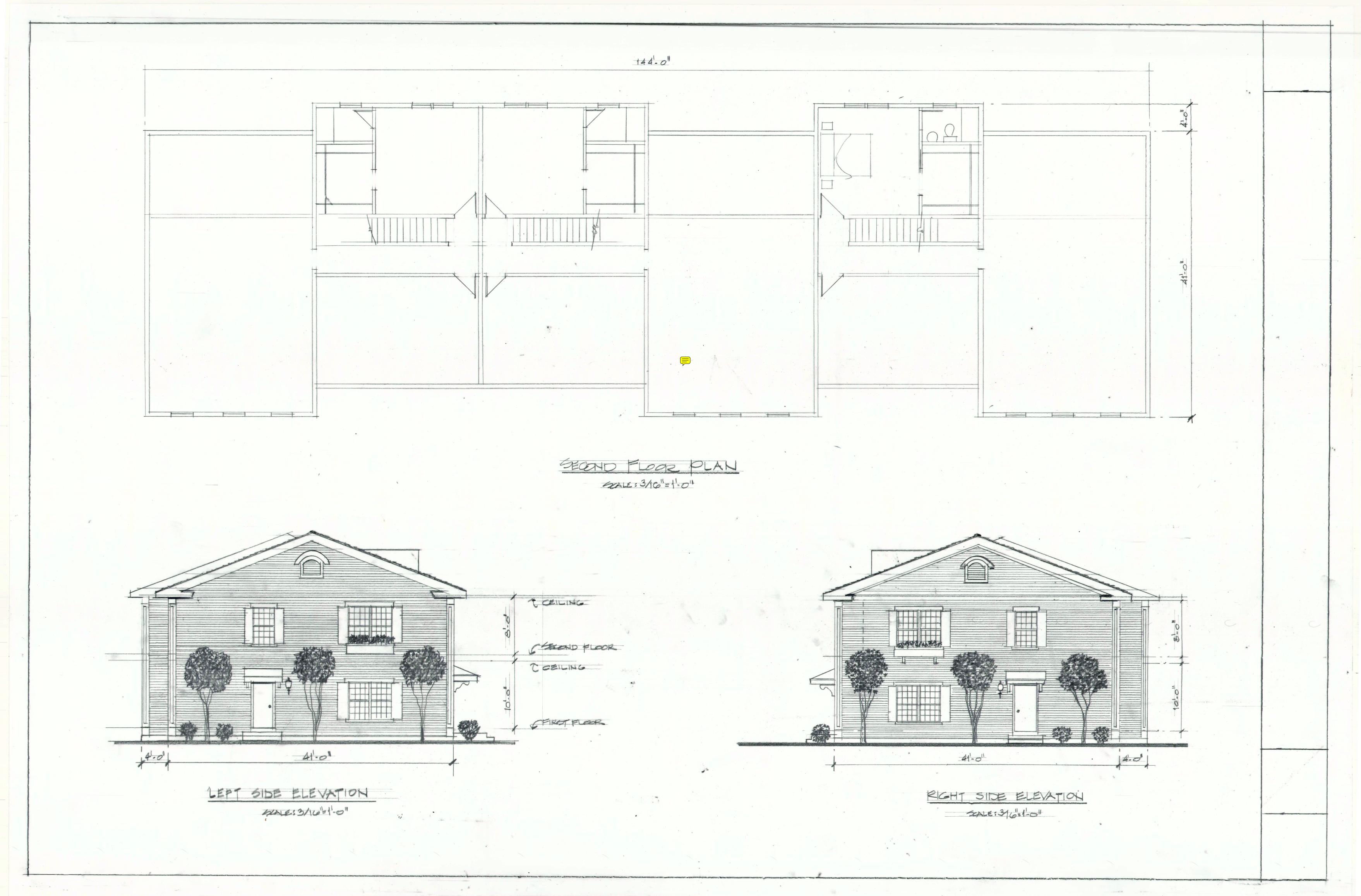


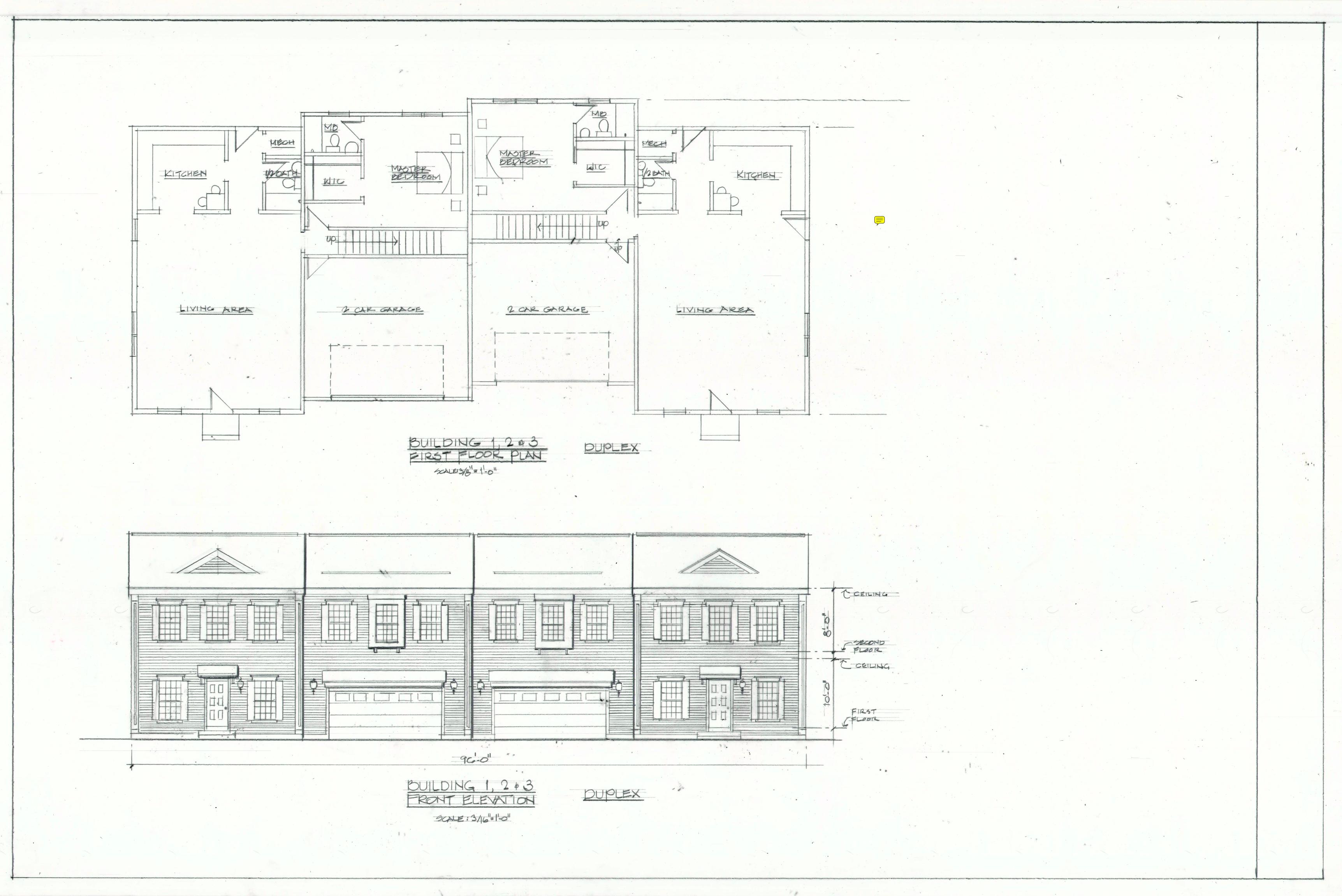
#### Susan Affleck-Childs

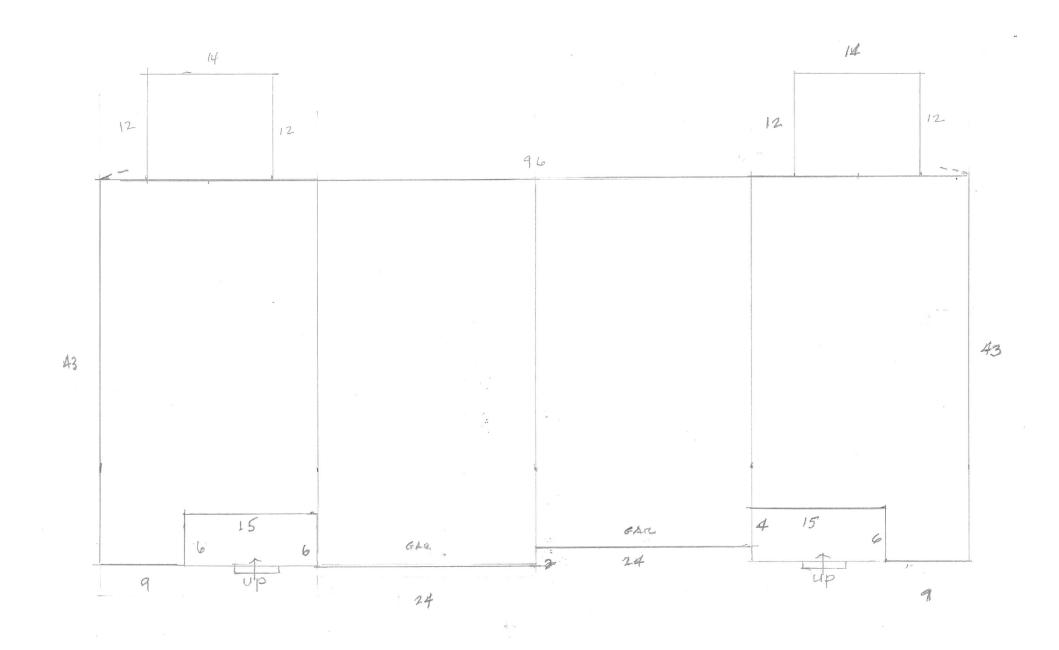
From:	Larry Rucki <lrucki51@gmail.com></lrucki51@gmail.com>
Sent:	Tuesday, December 10, 2019 4:42 PM
То:	Susan Affleck-Childs; Daniel Merrikin
Subject:	William Wallace Village

Hi Susan I just sent over the revised triple .We had worked over the weekend reviewing the other duplexes with various styles .We were unable to make various changes that would be acceptable to us and to the DRC. The Architect suggested that I was trying to put too many styles of homes for a small development and suggested that we use the row house style for the first 3 duplexes and the triple. We are able to maintain consistency in style but we are able to move each section of the duplex to eliminate the massing which has been a major concern. Using various colors on siding and door will help with this as well. We will have the duplex rendering and plan view of layout on Monday. Have a nice few days off





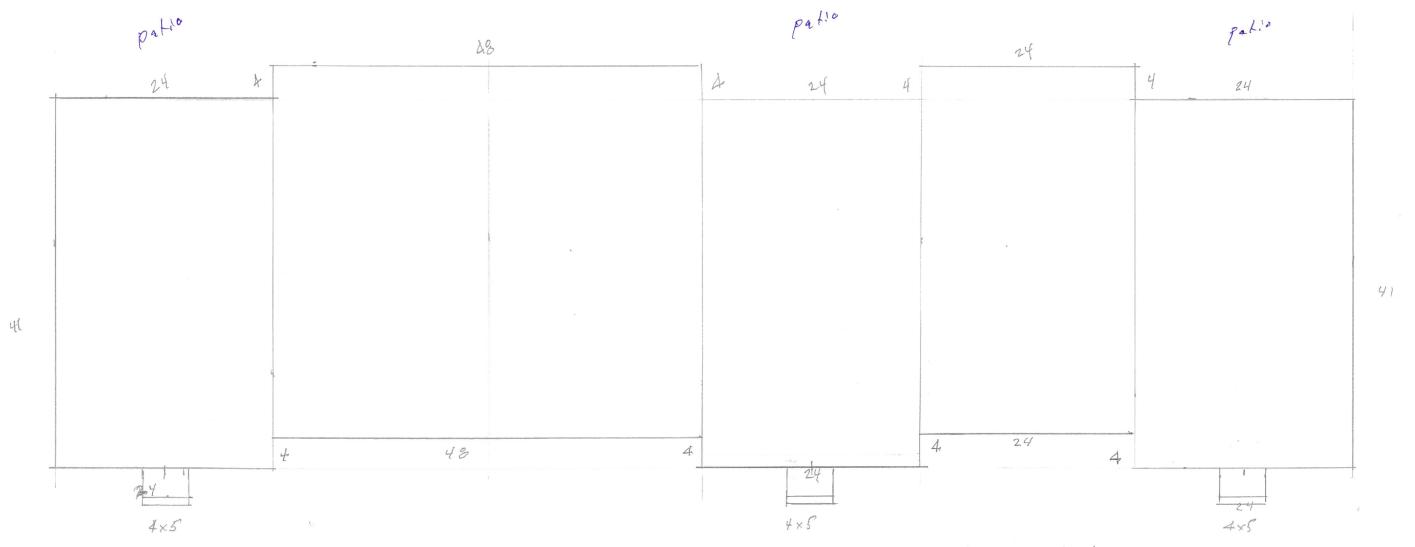




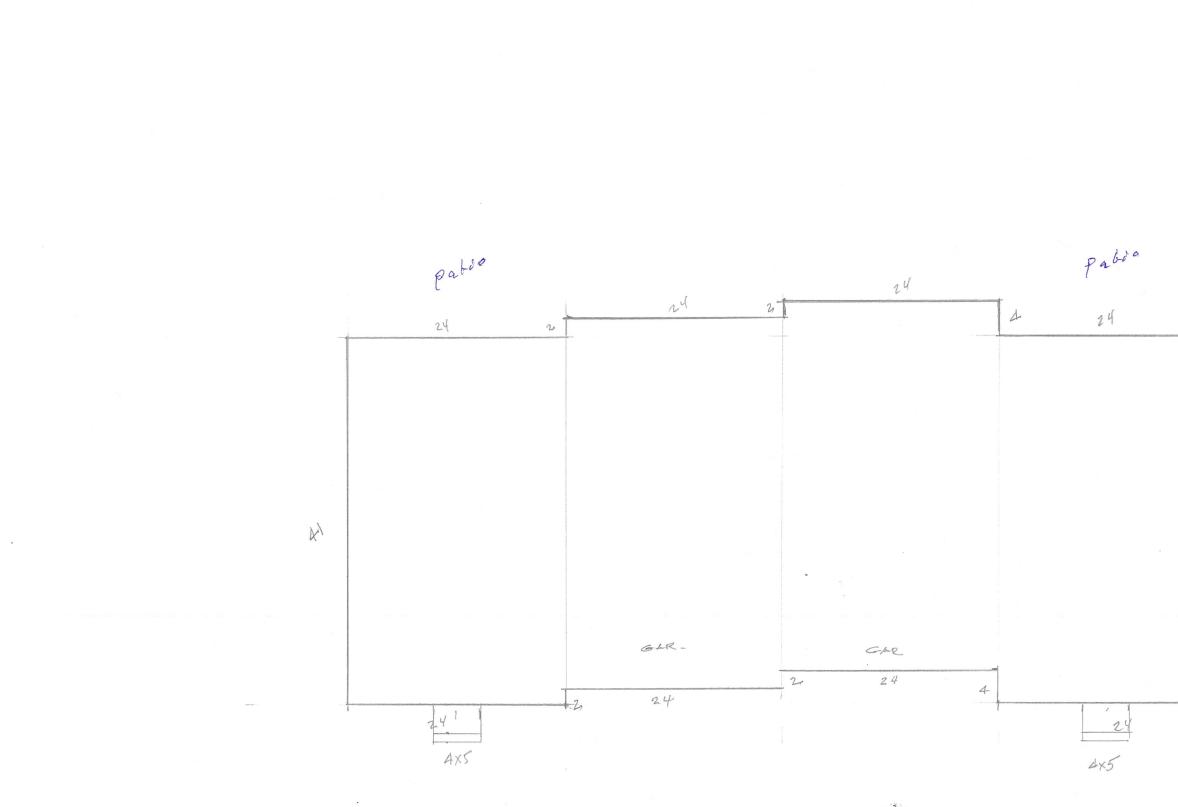


3/32 = 1 - 6

Build 4 Ranoss Eros Existing

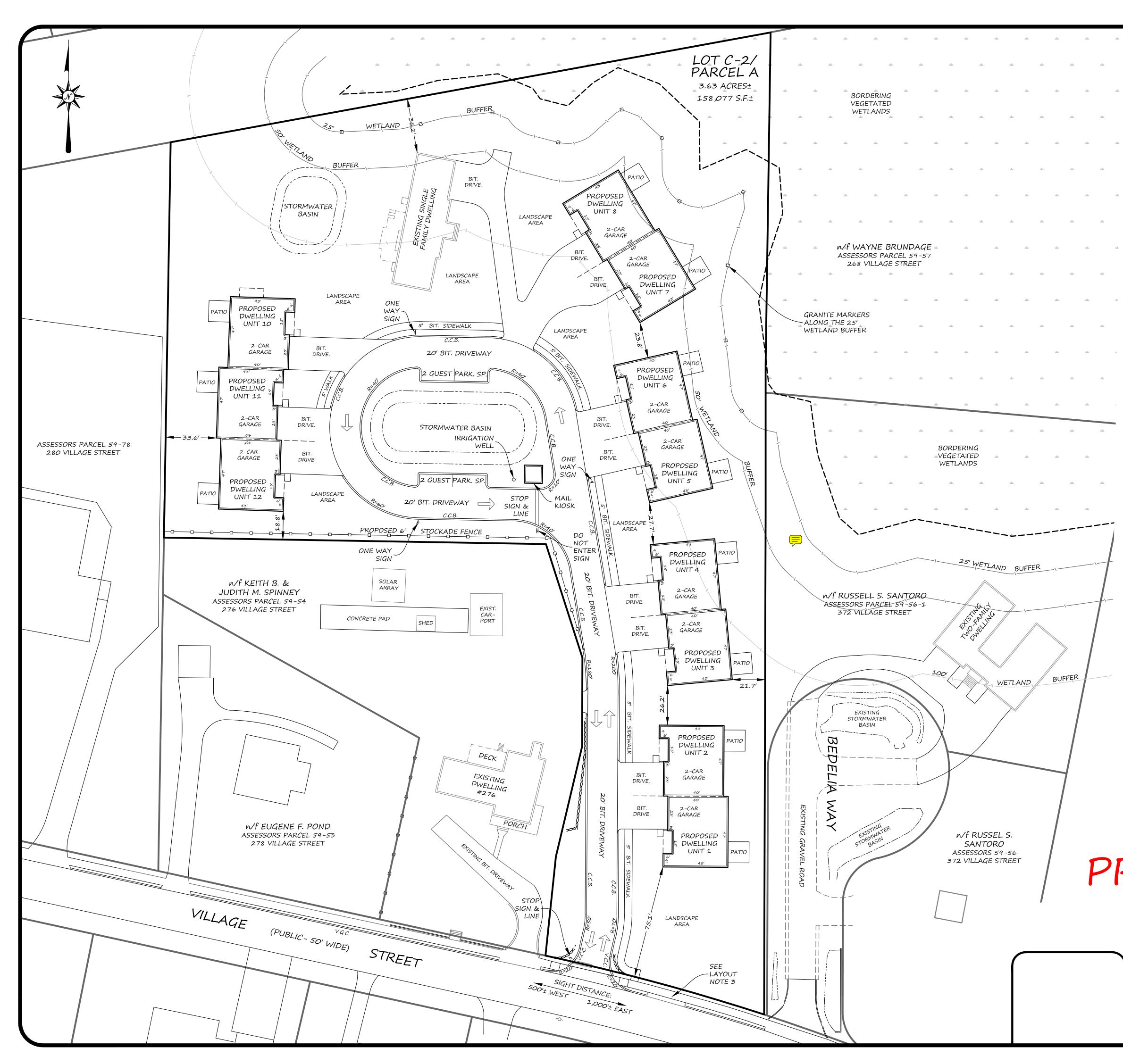


Build 6 Till Plen



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Typical Dop Boild 123 41



I HEREBY CERTIFY THAT THE PROPERTY LINES SHOWN ON THIS PLAN ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES OF THE STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED, AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.

I CERTIFY THAT THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS

DATE:

REGISTERED LAND SURVEYOR

#### LAYOUT NOTES

1. TRASH WILL BE COLLECTED BY PRIVATE CURBSIDE PICKUP WITHIN THE DEVELOPMENT AND NOT AT THE VILLAGE STREET FRONTAGE.

2. ALL PATIOS TO BE CONSTRUCTED OF PERVIOUS PAVER SYSTEMS AND ARE TO BE EXCLUDED FROM IMPERVIOUS COVERAGE CALCULATIONS.

3. REMOVE EXISTING DRIVEWAY APRON, SAWCUT STREET PAVING, INSTALL MATCHING CONCRETE CURB, INSTALL MATCHING GRASS STRIP, AND REPAVE EXISTING SIDEWALK AND PATCH STREET PAVING AS NEEDED FROM EXISTING CURB CUT TO NEW DRIVEWAY.

### ZONING REQUIREMENTS

1. PROPOSED PARKING SPACES ARE 9' WIDE BY 18' DEEP.

 12% OF THE UNITS ARE REQUIRED TO BE AFFORDABLE, WHICH EQUALS 1.80 UNITS (ROUNDED UP TO TWO UNITS).
UNITS 2 & 6 WILL BE THE AFFORDABLE UNITS. OWNER #274 DDRT LLC P.O. BOX 95 TRURO, MA 02666

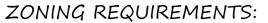
PORTION OF #276 KEITH & JUDITH SPINNEY 276 VILLAGE STREET MEDWAY, MA 02053

APPLICANT DDRT LLC P.O. BOX 95 TRURO, MA 02666

ZONING DISTRICT AGRICULTURAL RESIDENTIAL II

ASSESSORS PARCEL 59-55

PLAN & DEED REFERENCE DEED BOOK 6563 PAGE 42 DEED BOOK 19198 PAGE 100 PLAN BOOK 315 NO. 1166 OF 1984



ZONE: AGRICULTURAL RESIDENTIAL II MIN. LOT AREA: REQUIRED: 30,000 S.F. (FOR TWO

FAMILY DWELLINGS) PROVIDED: 158,077 S.F.

- MIN. FRONTAGE: REQUIRED: 50' (FOR MULTIFAMILY) PROVIDED: 150.01' MIN. FRONT SETBACK:
- REQUIRED: 35'
- PROVIDED: 75.1'
- MIN. SIDE SETBACK: REQUIRED: 15'
- PROVIDED: 21.7
- MIN. REAR SETBACK:
- REQUIRED: 15'
- PROVIDED: 36.2'
- MAX. HEIGHT: REQUIRED: 40' (FOR MULTIFAMILY) PROVIDED: APPROX. 26'
- MAX.BUILDING COVERAGE:
- REQUIRED: 30% PROVIDED: 15% ( 23,950 S.F.)
- MAX. LOT COVERAGE:
- REQUIRED: 40%
- PROVIDED: 35% (55,290 S.F.) OPEN SPACE:
- REQUIRED: 15% (FOR MULITFAMILY) PROVIDED: 55% PARKING SPACES:
- REQUIRED: 1.5/UNIT + 1 VISITOR/2 UNITS =30 PARKING SPACES PROVIDED: 4/UNIT + 4 VISITOR = 52

SPACES

730 MAIN STREET

SUITE 2C MILLIS, MA 02054

508-376-8883(o)

C-4

D158-01

DATE APPROVED: \_

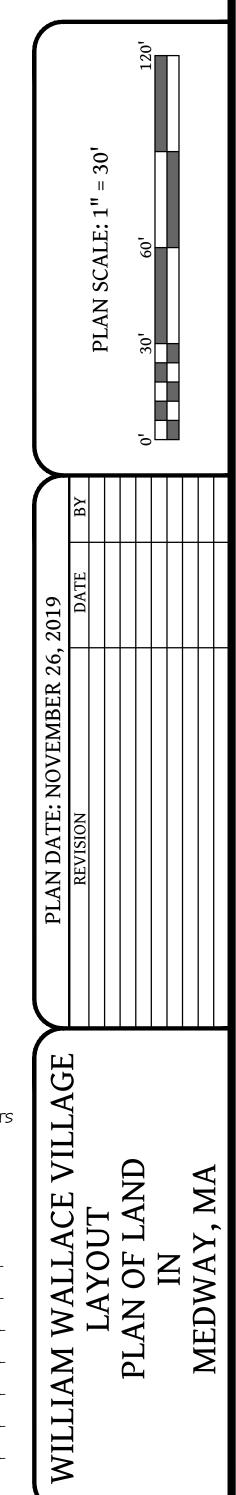
DATE ENDORSED: \_\_\_\_\_



MEDWAY PLANNING & ECONOMIC DEVELOPMENT BOARD



FOR REGISTRY USE



EGACY

ENGINEERING