



TOWN OF MEDWAY  
WATER & SEWER COMMISSION  
MEDWAY, MASSACHUSETTS

**Commissioners**

Leo O'Rourke, Vice Chair

Steven Burke, Member

Michael Callahan, Member

Meeting Minutes

**APPROVED 12/17/18**

November 13, 2018  
Medway Middle School  
45 Holliston Street, Door # 9  
Medway MA 02053

In attendance: DPS Director Dave D'Amico, Water & Sewer Superintendent Barry Smith, Town Administrator Michael Boynton, Selectman Dennis Crowley, Commissioner Michael Callahan, Commissioner Leo O'Rourke, Commissioner Steven Burke, Fin-Com Liaison Susan Segarra and Program Administrator and Recording Secretary Judi LaPan

Acting Chairman O'Rourke called the Water & Sewer Commissioners meeting to order at 6:04 PM.

Commissioner O'Rourke made a motion to approve the minutes from the 06/18/18 Public Rate Hearing. Commissioner Burke seconded the motion. Unanimous

Commissioner O'Rourke made a motion to approve the minutes from the 07/16/18 meeting. Commissioner Burke seconded the motion. Unanimous

Restructure of the Board- Tabled until the next meeting. Commissioner O'Rourke will remain as the Acting Chairman.

Abatement Request – Tabled until the next meeting in order explain the abatement process to new Commissioners at this meeting.

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent allowable by law.

**Drinking Water System Options:**

Town Administrator Boynton presented the Water System Enhancement Program to the Commissioners. This is the presentation that will be presented to the townspeople at the November Town Meeting scheduled for 11/19/18. Selectman Crowley would like the Commissioners to see the financial breakdown of the 16.8 million dollar project.

**Directors Report:**

Director D'Amico presented the new Commissioners with a brief overview of the Board of Water & Sewer Commissioners responsibilities. He discussed strategic planning for the Water System Enhancement Program, water and sewer mains, sewer capacity, abatement policies and procedures, the DEP mandated water ban, water conservation, Sensus and Aquahawk reporting software capabilities, Water and Sewer rates and fees and irrigation and peak rate structuring possibilities for the future.

**Other business: None**

The next meeting is scheduled for December 17, 2018 at 6 PM. The meeting will be held in the DPS Conference Room, 45B Holliston Street, Door 9, Medway MA.

**Commissioner O'Rourke made a motion to adjourn at 8:00 PM. Chairman Callahan seconded the motion.**

Respectfully submitted,  
Judi LaPan

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