

**Board of Selectmen's Joint Meeting
September 5, 2018 – 8:00 AM
Town Administrator's Conference Room,
155 Village Street**

Present: Dennis Crowley Chair; John Foresto, Vice Chair; Richard D'Innocenzo, Clerk; Glenn Trindade, Member (at 8:07am); Maryjane White, Member.

Staff Present: Michael Boynton, Town Administrator; Allison Potter, Assistant Town Administrator; Carol Pratt, Finance Director; Joanne Russo, Treasurer Collector.

At 8:02 AM Selectman Crowley called the meeting to order and led the Pledge of Allegiance.

Public Comments: None

Authorization to Borrow:

- **Bond Anticipation Note in the amount of \$733,000 with TD Bank for the DPS Facility Design.**
- **Bond Issue in the amount of \$3,355,000 with FTN Financial Capital Markets for the McGovern and Memorial School Boilers - \$530,000, 123 Holliston Street Acquisition - \$480,000, and Parks Improvements Project -\$2,345,000.**

The Board reviewed the memos dated August 30, 2018 from Joanne Russo.

Ms. Pratt stated the bond anticipation note is for the design of DPS facility noting the need to pay down one third of the borrowing as it has been rolled over many times and the need to cover expenses to date. The rest of the funding for this project will be a Fall Town Meeting Warrant Article requesting a transfer from long term debt to this capital project.

Selectman Foresto moved that the Board approve the bond anticipation note in the amount of \$733,000 with TD Bank at a rate of 2.39% for the design of the DPS Facility. Selectman D'Innocenzo seconded. No Discussion. VOTE: 5-0-0.

Ms. Pratt noted that the premium of \$210,000 rolls into the borrowing of the bond issue stating we will receive \$3.5 million but will only have to pay \$3.3 million due to new legislation that allows the Town to use the premium to pay down the debt. Selectman Crowley noted that this will be a big savings as we anticipated the rate at 4.5%. Ms. Pratt stated she had previously assumed a borrowing over 20 years at 4.5% and this is over 14 years at 2.56%. Selectman Crowley requested that Ms. Pratt run new numbers using the actual parameters. Selectman D'Innocenzo requested a separate workshop be scheduled for the Board to review all outstanding debt that would allow time for question and answers on each item. Town Administrator Boynton agreed that this would be a good primer for those who don't live this day to day and should also include the three funding areas of the: (1) General Fund, (2) Community Preservation Fund, and (3) Water and Sewer Enterprise Fund and also should include excluded versus non-excluded debt.

Selectman Foresto moved that the Board approve the bond issue in the amount of \$3,355,000 with FTN Financial Capital Markets at a rate of 2.56% for the McGovern and Memorial School Boilers, 123 Holliston Street Acquisition and the Parks Improvements Project. Selectman Trindade seconded.

Discussion: Selectman Crowley asked: (1) what the next large borrowing will be, (2) if it would make sense to borrow it now due to the favorable interest rates, and (3) the process for borrowing. Ms. Pratt responded that the construction of the DPS Facility at \$11.5 million is the next large borrowing and

would need to be approved at Town Meeting. There was further discussion on the feasibility and efficacy of including this in the Fall Town Meeting. It was noted there was not sufficient time to go out to bid prior to Fall Town Meeting. The Board requested that Ms. Pratt provide the Board with data points for this borrowings at a range of interest rates to see the potential for savings over a twenty year period. **VOTE: 5-0-0.**

Selectman Crowley reported on his discussion with Mr. Segarra, Charter Review Committee Chair, and requested alternatives for the name change to Select Board as part of the Charter update.

Selectman White reported some negative feedback from residents on the water and sewer bills that were just sent out. The Board noted the rates increase should not have a substantial impact on an individual resident's invoice.

At 8:18 AM Selectman Trindade moved to adjourn the meeting. Selectman Foresto seconded. No Discussion. Vote: 5-0-0.

Respectfully submitted,
Liz Langley
Administrative Assistant
Town Administrator's Office