

**Board of Selectmen's Meeting  
November 16, 2020 – 6:30 PM  
Medway High School, Room 138-3  
88 Summer Street**

**Present:** Glenn Trindade, Chair; Maryjane White, Vice-Chair; Richard D’Innocenzo, Clerk; Dennis Crowley Member; John Foresto, Member.

**Staff Present:** Michael Boynton, Town Manager; Dave D’Amico, Department of Public Works (DPW) Director; Pete Pelletier, DPW Deputy Director; Carol Pratt, Finance Director; Barbara Saint Andre, Community and Economic Development Director; Mark Reich, Town Counsel.

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At 6:30 PM Selectman Trindade called the meeting to order and led the Pledge of Allegiance.

**Approval: Change Order Number 5R2 Dated November 3, 2020 for the New DPW Facility - \$92,851.90**

*The Board reviewed the (1) Change Order Number 5R2, (2) Project Budget Update – Summary, (3) Project Budget Update – Spending to Date, (4) Project Budget Update – Spending to Date by Vendor, (5) Project Budget Update – Spending to Date for DPW Facility Expenses, (6) Project Budget Update – Spending to Date for Furniture and Tech, and (7) Change Order Update.*

Town Manager Boynton stated this is the fifth change order with the anticipation of one more. He referred to the worksheets provided to the Selectmen by Finance Director Pratt reflecting spending to date noting we anticipate a total of \$214,000 of project funds remaining. Selectman Trindade stated his biggest issue is the fencing. Mr. Boynton stated that is included in the estimated future project expenses of \$174,000 noting the cost estimate of \$25,000. Selectman D’Innocenzo asked for confirmation that we will not go overbudget. Mr. Boynton confirmed. Selectman Trindade voiced his other concern about the risk for vandalism to the solar panels due to accessibility from the cemetery. Mr. D’Amico explained how the location of the fencing will address this issue. Selectman Crowley commended Ms. Pratt on the information she provided. He voiced his concern about spending the outstanding project funding of \$214,000 and recommended expenditures of \$10,000 or greater require Selectmen approval. Ms. Pratt explained that since this is a borrowing the funds cannot sit there indefinitely, and any leftover funds would be repurposed.

**Selectman Crowley moved that expenditures out of the \$214,000 of \$10,000 or greater require Selectmen approval. Selectman D’Innocenzo seconded. No Discussion. VOTE: 5-0-0.**

**Selectman Crowley moved that the Board authorize the Chair to execute change order number 5R2 for the new DPW facility in the amount of \$92,851.90 as presented. Selectman D’Innocenzo seconded. No discussion. VOTE: 5-0-0.**

**Review Fall Town Meeting Warrant**

*The Board reviewed the (1) November 16, 2020 Fall Town Meeting warrant and (2) November 16, 2020 Fall Town Meeting motions.*

Mark Reich reported there will be a consent agenda for all of the planning board articles except for article 9 that will not be moved forward and the citizens’ petition. He stated Moderator Cerel will explain some of the nuances of the citizens’ petition article. Selectman Crowley asked for confirmation

that if this motion passes, it is in name only and all legal documents must still be signed as Board of Selectmen. Town Counsel Reich confirmed noting that this will just be a general by-law amendment if passed.

Town Manager Boynton reported that we are monitoring the increase in COVID-19 cases and do not anticipate any changes in Town Hall hours.

**At 6:43 PM, Selectman White moved to adjourn. Selectman D’Innocenzo seconded. VOTE: 5-0-0.**

Respectfully submitted,  
Liz Langley  
Executive Assistant  
Town Manager’s Office