

**Board Members**

John "Jack" Mill III

Khalid Abdi

Katherine Tonelli

Leanne Harris

Caryn Smith

Derek Kwok, Health Director

Justin Tucker, Night Board Secretary



Medway Town Hall  
155 Village Street  
Medway, MA 02053  
Telephone (508) 533-3264  
Fax (508) 321-4988

# TOWN OF MEDWAY

## COMMONWEALTH OF MASSACHUSETTS

### BOARD OF HEALTH

### MINUTES

**Date/Time of Meeting:** January 9<sup>th</sup> at 5:30pm

**Location of Meeting:** Medway Public Library, 26 High Street

**Committee Members Roll Call and in Attendance:** Jack Mill ☒ Khalid Abdi ☒ Katherine Tonelli ☒ Leanne Harris ☒ Caryn Smith ☒

**Visitors Present:** Drew Garvin, resident of 8 Country Lane

**Town Employees Present:** Derek Kwok, Justin Tucker

**Call to Order:** 5:35pm

**Minutes Review:** October 3<sup>rd</sup>, 2022: APPROVED  
November 7<sup>th</sup>, 2022: APPROVED with revisions  
November 21<sup>st</sup>, 2022: APPROVED with revisions

#### Agenda Item 1:

Farm Animal Permit  
8 Country Lane

Mr. Kwok gave background information to the Board about the situation. Mr. Garvin was given a choice to get rid of the chickens or apply for a permit after getting rid of the rat problem. Mr. Garvin and his neighbor are taking a great deal of care to get rid of the rodent issue. Mr. Garvin is present to give an update on the situation and has applied for a permit. The neighbors at 6 Country Lane do not mind the coop being closer than the 15-foot regulation and have been working with the Garvin's to get rid of the rat issue. There have been no new rat holes for about 2 weeks since Mr. Garvin has covered the holes and taken other measures to get rid of the rats. There seems to be progress being made on the rat problem. The Garvin's clean up the chicken food and scraps daily to avoid anything the rats would be interested in. Mr. Kwok doesn't recommend approving the permit due to the on-going rat issue despite the progress made. The residents of 6 Country Lane have emailed Mr. Kwok to say they are ok with the coop being closer than the 15 feet, but once the rat issue is resolved. Mr. Kwok recommended getting rid of the chickens temporarily until the rat issue is resolved completely and then bringing them back. Mr. Garvin has looked into temporarily getting rid of the chickens with no luck, but he also doesn't think he could ever confidently say the rats are permanently gone due to the fact that they are wild rodents, and the issue is outdoors. Mr. Garvin is willing to keep the Board updated with the progress of getting rid of the rats. Mr. Garvin asks when the issue would be considered resolved to which Mr. Kwok says once Mr. Garvin and the resident on 6 Country Lane both come in and agree that the issue is resolved. Mr. Kwok recommends denying the permit until the chickens have been temporarily removed and the rat issue has been resolved at which point the Garvin's can reapply. Mr. Kwok will work with animal control to give Mr. Garvin options on places to send the chickens temporarily.

*The Board moves to deny the application and is approved by all.*

#### Agenda Item 2:

D-Box Replacement  
13 Hunter Lane

Mr. Kwok has already approved and installed the D-Box due to the amount of time since the request to replace had been made.

*A motion to approve after the fact is made by Mr. Mill, seconded by Mrs. Tonelli, approved by all.*

**Agenda Item 3:**  
New Septic System  
28 Milford Street

Mr. Kwok has already approved the new septic plan due to time sensitivity.  
*A motion to approve after the fact is made by Mr. Mill, seconded by Mrs. Tonelli, approved by all.*

**Agenda Item 4:**  
Body Art Permit  
Tuyen Nguyen

Mr. Kwok has reviewed the application for a permit and says all paperwork is in order. Ms. Nguyen has all the proper courses and requirements needed and completed. Ms. Nguyen will join the Glow Factory.  
*Motion to approve made by Mr. Mill, seconded by Mrs. Metzger-Smith, approved by all.*

**Agenda Item 5:**  
PHEP Letter

Mr. Mill came to the Health Office to sign the Public Health Emergency Preparedness letter. This is a letter that states Mr. Kwok can represent the town of Medway. Mr. Kwok wasn't sure if this was something that had been voted on before but wanted to bring it to the attention of the Board.  
*A motion to approve Mr. Kwok representing Medway is made by Mrs. Tonelli, seconded by Mrs. Metzger-Smith, approved by all.*

**Agenda Item 6:**  
Animal Regulations  
(Review/Revise)

The regulations were discussed, and Mr. Kwok will make any changes to the language as needed. The Board will continue to review the regulations until the next meeting.  
*A motion to table until the next meeting. Once the Board makes final suggestions, the final regulations will then be approved at the following meeting. Motion is approved.*

**Discussion:**

Tobacco Regulation Changes - Changes to the regulations are discussed centered mainly around trying to prevent buying products with a fake ID. The Board discusses options for training programs for retailers about spotting fake IDs. Other regulations on the sample list for town policy decisions were also discussed. Board will compare current regulations to those on the sample to see what needs to be changed.  
*Motion to table the regulations made by Ms. Metzger-Smith, seconded by Ms. Tonelli, approved by all.*

**Committee  
Member Roll Call  
to Complete  
Meeting:**

Jack Mill ☒ Khalid Abdi ☒ Katherine Tonelli ☒ Leanne Harris ☒  
Caryn Smith ☒

**Next Meeting Date:** February 6<sup>th</sup>, 2023

**Adjourn:** 6:55pm

*Respectfully submitted by*