

**Board Members**

John Mill, III  
 Khalid Abdi  
 Katherine Tonelli  
 Leanne Harris  
 Caryn Smith  
 Derek Kwok, Health Director  
 Kelly OBrien, Health Administrator  
 Sue Hart, Secretary



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**TOWN OF MEDWAY**  
**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF HEALTH**  
**MINUTES**

**Date/Time of Meeting:** 8/1/2022

**Location of Meeting:** Via ZOOM

**Committee Members Roll Call** Jack Mill ☒ Khalid Abdi ☒ Katherine Tonelli ☒ Leanne Harris ☒  
**and in Attendance:** Caryn Smith ☐

**Visitors Present:** Sust Affleck-Childs

**Town Employees Present:** Kelly OBrien, Sue Hart

**Call to Order:** 6:01pm

**Minutes Review:** 7/18/2022 APPROVED (amended)  
 6/27/2022 APPROVED (amended)

**Agenda Item 1:**

*Master Plan Update*

Susy Affleck-Childs reviewed the status of the Master Plan, noting that the preliminary report has been issued for feedback with comments due September 7<sup>th</sup>. The next meeting of the Master Plan Committee is August 22<sup>nd</sup>, where anyone is welcome to share feedback. Ms. Affleck-Childs said that once feedback is received, they will determine action plans and assign deliverables. Mr. Mill asked if anyone would volunteer to consolidate feedback from the BOH Committee, and Ms. Harris said that she would be willing. The Committee discussed items of interest to them, including the trash/waste issue in local parks, as well as the possibility for solar powered trash compactors. Ms. Tonelli reminded the Committee that ideas need to tie in with the BOH scope of service. Mr. Abdi said that trash questions/issues should come through the BOH and Mr. Mill said that when the charter was changed, the responsibility was changed to the DPW.

*Leanne Harris made a motion to determine what the BOH role is regarding trash, as well as a motion to include this topic on the next meeting agenda. The motion was seconded by Jack Mill and approved by Khalid Abdi and Katherine Tonelli.*

Mr. Abdi said that he would like to see the BOH expend its mental health initiative, and Mr. Mill agreed, asking if the suicide prevention number 988 is highlighted on the BOH website. Ms. OBrien said that it can be added, and Ms. Tonelli requested that in addition to making the information highly visible, it would be good to include detailed information about the initiative. Ms. OBrien noted that the website is due for an update, and that she would draft the suicide prevention information and send it around to the Committee for feedback.

**Agenda Item 2:**

*New Health Agent Update*

Ms. OBrien said that Derek Kwok has been hired as the new Health Agent starting on August 11<sup>th</sup> and that he has most recently been working for the city of Framingham. Mr. Mill and Ms. OBrien both said that they were able to meet and interview him and believe that he is well qualified. Ms. OBrien noted that the Committee will meet Mr. Kwok at the August 15<sup>th</sup> meeting.

**Discussion:**

*Trash/Waste*

Ms. Harris suggested asking the Parks Committee for input on the trash/waste issue in town. Ms. OBrien said that she would reach out to the Committee and report back.

*Leanne Harris made a motion to reach out to the Parks Committee to discuss trash/waste in town. The motion was seconded by Jack Mill and approved by Khalid Abdi and Katherine Tonelli.*

**Discussion:**  
*Animal Reguations*

Ms. OBrien that she has been reviewing the current town animal regulations and that she would like to review them with the Committee. Mr. Mill said that these regulations were updated in 2016, and that any changes/modifications may require a hearing.

*Leanne Harris made a motion for Ms. OBrien to confer with council to determine what is required for review and possible modifications to the town animal regulations. The motion was seconded by Jack Mill and approved by Khalid Abdi and Katherine Tonelli.*

**Committee  
Member Roll Call  
to Complete  
Meeting:**

Jack Mill ☒ Khalid Abdi ☒ Katherine Tonelli ☒ Leanne Harris ☒  
Caryn Smith ☐

**Next Meeting Date:** 8/15/2022

**Adjourn:** 6:59PM

*Respectfully submitted by Sue Hart*