



AFFORDABLE HOUSING TRUST

Town of Medway

Affordable Housing Trust Fund

Affordable Housing Committee

JOINT MEETING MINUTES

November 3, 2016

Medway Senior Center, 76 Oakland Street

Trust Members:

Ann Sherry, Chair

Judi LaPan

John Maguire

Committee Members

Bob Ferrari, Chair

Michael Leone

Judi LaPan

Present

Absent

✓

✓

✓

✓

✓

✓

Glenn Trindade

John Parlee

John Parlee

Sue Rorke

Alison Slack

Present

Absent

✓

✓

✓

✓

✓

Also Present:

Douglas Havens, Community Housing Coordinator

Amy Sutherland, Recording Clerk

The Medway Affordable Housing Trust Chairman Sherry called the meeting for the Medway Affordable Housing Trust to order at 7:00 pm.

The Affordable Housing Committee Chairman Ferrari called the meeting for the Medway Affordable Housing Committee to order at 7:01 pm.

Minutes:

October 6, 2016:

Trust:

On a motion made by Glenn Trindade and seconded by John Parlee, the Trust voted unanimously to approve the minutes from October 6, 2016.

Committee:

On a motion made by Bob Ferrari and seconded by John Parlee, the Trust voted unanimously to approve the minutes from October 6, 2016.

Request for Proposal:

The members are in receipt of the latest version of the request for proposals. This has been vetted also by the Board of Selectmen and also town counsel. Doug Havens presented to the Committee and Trust with a sheet of consideration points. He indicated that all the dates will be updated. The RFP will indicate that it is for ten units. There will be conditions and threshold requirements indicated on page 18. The documents were also reviewed by the Town Administrator. The Affordable Housing Committee will be taking action at the next meeting.

Paul Revere Estates:

The Affordable Housing Trust is not ready to take any action on the land being presented as a possible donation to the Affordable Housing Committee.

Affordable Housing Trust Payables:**Vita Painting:**

On a motion made by Glenn Trindade and seconded by John Parlee, the Trust voted unanimously to pay the bill for Vita Painting in the amount of \$350.00.

W.B. Mason:

On a motion made by Glenn Trindade and seconded by John Parlee, the Trust voted unanimously to pay the bill for W.B. Mason in the amount of \$58.81.

AD Print:

On a motion made by Glenn Trindade and seconded by John Parlee, the Trust voted unanimously to pay the bill for AD Print in the amount of \$33.80.

Adjourn:**Trust:**

On a motion made by Judi LaPan and seconded by Glenn Trindade, the Trust voted unanimously to adjourn the meeting at 8:41 pm.

Committee:

On a motion made by Bob Ferrari and seconded by John Parlee, the Committee voted unanimously to adjourn the meeting at 8:42 pm.

Committee:

Respectfully Submitted,

Amy Sutherland

Recording Secretary

Initially Edited,
Doug Havens
Housing Coordinator
Approved December 1, 2016