



AFFORDABLE HOUSING TRUST

Town of Medway

Affordable Housing Trust Fund

Affordable Housing Committee

JOINT MEETING MINUTES

March 1, 2016

Medway Senior Center, 76 Oakland Street

	Present	Absent		Present	Absent
<u>Board Members:</u>					
Ann Sherry, Chair	✓				
Judi LaPan	✓		Glenn Trindade		✓
John Maguire		✓	John Parlee	✓	
<u>Committee Members</u>					
Bob Ferrari, Chair		✓	John Parlee	✓	
Michael Leone		✓	Sue Rorke	✓	
Judi LaPan	✓		Alison Slack	✓	

Also Present:

Douglas Havens, Community Housing Coordinator

Amy Sutherland, Recording Clerk

The Medway Affordable Housing Committee did not have a quorum.

The Chairman Sherry called the meeting for the Medway Affordable Housing Trust to order at 7:00 pm.

MINUTES:

Affordable Housing Trust:

On a motion made by Judi LaPan and seconded by John Parlee, the Affordable Housing Trust accepted the meeting minutes from February 4, 2016 with revisions.

Report of the CHC:

2016 Housing Production Plan:

The housing production plan continues to be a working document. Ann Sherry agreed to be in charge of maintaining and updating the document.

Millstone Village:

Millstone Village will be have three affordable market units going to lottery. The cost will be \$174,700. The application deadline is April 22, 2016. The lottery date is May 4, 2016. The Trust would like this information placed on the town website. It was also suggested to send an email to the new communications director about advertising about the lottery.

6 Cutler Street:

The Trust discussed that there needs to be a decision made about what will be done at Cutler St. The trust only has until May to ask HDCD for funding.

Woodside: 2-6:

There was a meeting with the bankruptcy judge and we are waiting for the opinion. All are in agreement that the affordable status should be preserved.

Woodside 4-5:

The Trust received response back that the offer for Woodside is unacceptable. They would like the asking price of \$129,500. The trust has offered \$109,000 with deductions. A new foreclosure notice was issued. Chapa came in at \$124,000. Chapa can declare the mortgage void. Doug will write to the Attorney General Office.

CORRESPONDENCE:

- The Trust is in receipt of a letter from January 14, 2016 written by the Town Administrator regarding the District Local Technical Assistance Program. This is to hopefully get funds to work with the Medway Planning and Economic Development Board and the Affordable Housing Committee and Trust to reviews and update the Medway's Affordable housing/inclusionary zoning bylaw.

The trust would like the budget numbers for the Affordable Housing to be reworked and be able to utilize the \$220,000.00. It was communicated that one member of CPC has indicated that the funds should be used as needed. The Trust would like this to go in front of all the members of CPC. It was suggested that Doug speak with Stephanie Mercandetti to assist with this.

Invoices:

The following invoices were presented for payment:

- Petrini & Associates \$ 791.87
- Petrini & Associates \$ 666.88
- Kopelman and Paige \$3552.00
- Kopelman and Paige \$1054.50
- WB Mason \$ 62.00

There was discussion about being charged to update on the cases which were transferred from Petrini & Associates to Kopelman and Paige. Counsel has indicated that this is standard practice. Doug will ask a general question if we can get any relief.

On a motion made by Judy LaPan and seconded by Ann Sherry, the Trust voted unanimously to pay the outstanding amounts on the invoices.

During discussion it was noted that the links on the webpage do not work. Ann Sherry would like to set up a meeting with communications person. It was also suggested that the voice message for Affordable Housing indicate the hours which Doug will be available.

Doug explained that the spending procedures for the issuing of checks is difficult. The money needs a voted on by the Board of Selectmen. There is an understanding that the money utilized by the trust should be outside warrant process. This will need further clarity.

It is the trusts understanding that the trust has the ability to issue the checks without the process

ADJOURN:

Affordable Housing Trust:

On a motion made by Judi LaPan and seconded by John Parlee, the Affordable Housing Trust Fund adjourned their meeting at 8:05 pm.

Respectfully Submitted,

Amy Sutherland
Recording Secretary

Initially Edited,
Doug Havens
Housing Coordinator
Approved 4-7-16

