



## AFFORDABLE HOUSING TRUST

### Town of Medway

#### Affordable Housing Trust Fund

#### Affordable Housing Committee

### JOINT MEETING MINUTES

October 18, 2017

45 Holliston Street

Medway, MA 02053

#### **Board Members:**

Ann Sherry, Chair

Judi LaPan

John Maguire

Present

✓

Absent

✓

Glenn Trindade

John Parlee

Present

✓

Absent

✓

#### **Committee Members**

Bob Ferrari, Chair

Michael Leone

Judi LaPan

Theresa O'Brien

✓

✓

✓

✓

John Parlee

Sue Rorke

Alison Slack

✓

✓

✓

#### **Also Present:**

Douglas Havens, Community Housing Coordinator

Amy Sutherland, Recording Clerk

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Chairman Sherry opened the meeting for the Affordable Housing Trust.

Chairman Ferrari opened the meeting for the Affordable Housing Committee.

### **Review of Minutes:**

#### **August 23, 2017:**

#### **Affordable Housing Trust:**

On a motion made by Jack Macquire and seconded by John Parlee, the minutes from August 23, 2017 were accepted with revisions.

#### **Affordable Housing Committee:**

**On a motion made by Bob Ferrari and seconded by John Parlee, the minutes from August 23, 2017 were accepted with revisions.**

### **Reports:**

#### **Cutler Street Projections:**

##### **Project Status:**

Jennifer Van Campden, Exec. Dir. MWCD was present. She explained Cutler Street projection numbers. The issue is the difference in construction costs and the changes in sources of funds. The Cutler project will not be able to be included with the Glen Brook project. On the sources side, Jennifer explained that the Cutler project can be held off for a year or there could be a second round of funding in February. The challenge on this is the cap per unit. If this shrinks from 8 to 4 units, the source of funding would shrink since it is a smaller project. The towns contributions for this would increase significantly.

There was a suggestion that there be a meeting with the Board of Selectmen and CPC to discuss what should be done with Cutler.

#### **Glenbrook:**

The Trust and Committee were made aware that the permit for Glenbrook was awarded. The Conservation Commission is in the process of issuing the Notice of Intent. The pre-application for tax credits opens in November. The full proposal will be submitted in February 2018. The granting of funding will be announced in August 2018. The project cannot be done without this funding.

#### **Millstone Village Pricing:**

Steve Venincasa was present to discuss Millstone Village Affordable Housing units. He was hoping that the trust would reconsider. The Chairman indicated that the Trust and Committee took a vote and do not support lowering the price but this is ultimately up to the Board of Selectmen. Mr. Venincasa is placed on the November 6, 2017 Board of Selectmen agenda.

**On a motion made by Glenn Trindade and seconded by Jack Macquire, the Trust voted unanimously in support of Article 8 as written.**

**On a motion made by Bob Ferrari and seconded by John Parlee, the Committee voted unanimously in support of Article 8 as written.**

#### **4-5 Kingston:**

The Committee and Trust were made aware that the applicant has met some difficulty generating paperwork for Chapa. There should be a response from Chapa by next week.

#### **Town Meeting Warrant Article:**

The Trust and Committee were reminded that the town meeting is scheduled for Monday, November 13, 2017. It was suggested that there be communication with Mary Becotte about getting the information out to residents. There was also discussion about putting together a power point presentation.

Member Trindade left the meeting at 8:15 pm.

**Finances:**

**Water Bill:**

**On a motion made by John Parlee and seconded by Ann Sherry, the Trust voted unanimously to pay the water bill in the amount of \$127.90.**

**Energy Bill:**

**On a motion made by John Parlee and seconded by John Macquire, the Trust voted unanimously to allow the Chairman authority to sign the energy bill.**

**Kopelman and Paige Law Bill:**

Doug Havens will be discussing the bill from Kopelman and Paige with the Town Accountant since some of the itemized issues were from the Zoning Board of Appeals. Once there is resolution he will provide the bill for payment.

**Condo Fees:**

**On a motion made by John Parlee and seconded by John Macquire, the Trust voted unanimously to allow the Chairman authority to sign the bills for the condo fees.**

**Future Meeting:**

- The future meeting date will be determined.

**Adjourn:**

**Trust:**

**On a motion made by John Parlee and seconded by John Macquire, the Trust voted unanimously to adjourn the meeting at 8:38 pm.**

**Committee:**

**On a motion made by John Parlee and seconded by Bob Ferrari, the Trust voted unanimously to adjourn the meeting at 8:38 pm.**

Respectfully Submitted,

Amy Sutherland  
Recording Secretary

Initially Edited,  
Doug Havens  
Housing Coordinator  
Approved December 18, 2017