



AFFORDABLE HOUSING TRUST

Town of Medway

Affordable Housing Trust Fund

Affordable Housing Committee

JOINT MEETING MINUTES

January 5, 2017

Medway Senior Center, 76 Oakland Street

Board Members:

Ann Sherry, Chair

Judi LaPan

John Maguire

Committee Members

Bob Ferrari, Chair

Michael Leone

Judi LaPan

Theresa O'Brien

Present

Absent

✓

✓

✓

✓

✓

✓

✓

✓

Glenn Trindade

John Parlee

John Parlee

Sue Rorke

Alison Slack

Present

Absent

✓

✓

✓

✓

✓

Also Present:

Douglas Havens, Community Housing Coordinator

Amy Sutherland, Recording Clerk

Call to Order: Ms. Sherry called the meeting of the Trust to order at 7:10 p.m.
Mr. Ferrari called the meeting of the Committee to order.

Minutes: December 1, 2016:

Trust:

On a motion made by Glenn Trindade and seconded by John Parlee, the Affordable Housing Trust voted unanimously to accept the minutes from December 1, 2016.

Committee:

On a motion made by Alison Slack and seconded by Sue Rorke, the Affordable Housing Committee voted unanimously to accept the minutes from December 1, 2016.

Glen Brook:

The members are notified of the filing of application for comprehensive permit for a local initiative program for Glen Brook Way. The developer is the Metro West Collaborative Development. This project is designed as 48 rental units housed on 3.17 acres.

On a motion made by Glen Trindade and seconded by John Parlee, the trust/committee voted by roll call vote to authorize the grant of funds from funds received “in lieu” in compliance with Town of Medway Zoning Bylaw 8.6, and in the amount of \$25,000 to Metro West Collaborative Development of Newton MA. Such funds are to be used exclusively for the development of affordable rental units on a 3.17 acre site situated at 33 West Street, Medway as designated in Metro West Collaborative Development’s Local Initiative Project application filed with DHCD on December 27, 2016. The grant is contingent upon the project’s receipt of DHCD’s eligibility letter.

Roll Call Trust:

Ann Sherry	aye
John Parlee	aye
Glenn Trindade	aye
John Maguire	aye
Judi LaPan	aye

Paul Revere Estates:

There has been nothing filed to date.

Cutler Street:

The members were made aware that on December 28, 2016, Ann Sherry opened the single submission in response to the Request for Proposals for the development of 6 Cutler Street. A copy of the proposal will be forwarded to the members to review. A meeting will be set up within the next two weeks to begin checking references. It was recommended that the following committees have a representative participate: CPC, Conservation Commission, Finance, Affordable Housing and Planning Board. The Consultant will also be reviewing the submittal.

Medway Greens: The Planning Board will be having a presentation by Medway Greens on Tuesday, January 10, 2016 pm to discuss Medway Green which plans 8 town houses with 1 affordable unit.

Lottery Service Proposal:

The members are in receipt of a proposal from Susan Jacobson for 4-5 Kingdon Lane lottery service in the amount of \$5,000, providing: an affirmative fair housing marketing plan and lottery application, execution of the plan and receipt of applications, preliminary application screening for lottery eligibility, lottery services, submission of lottery results for CHAPA’s review and buyer certification.

On a motion made by Glenn Trindade and seconded by John Parlee, the Affordable Housing Trust voted to pay \$5,000 to Susan Jacobson for lottery services for one condo resale for Unit 4-5 Woodside (this may not include advertising costs).

MAPC Zoning Bylaw Review:

There will be a meeting with the Planning Board to discuss the recommendations from the analysis which was done by MAPC on the Affordable Housing bylaw. This meeting will take place on Tuesday, January 10, 2017. The goal is to have a bylaw ready for town meeting warrant for spring 2017.

AHT Finance:

Columbia Gas:

On a motion made by Ann Sherry and seconded by John Parlee, the Affordable Housing Trust voted to pay 4-5 Kingson Lanes Columbia Gas of Massachusetts for \$46.51 noted in statement dated December 5, 2016.

Town of Medway:

On a motion made by Judi LaPan and seconded by Ann Sherry, the Affordable Housing Trust voted to pay the water bill for 4-5 Kingson Lane in the amount of \$125.48.

Future Meetings:

- Thursday, January 19, 2017 at 7:00 pm at the Senior Center
- Thursday, February 2, 2017 at 7:00 pm at the Senior Center

Adjourn:

Trust:

On a motion made by John Parlee and seconded by John Maquire, the Trust voted unanimously to adjourn the meeting at 8:00 pm.

Committee:

On a motion made by Bob Ferrari and seconded by John Parlee, the Committee voted unanimously to adjourn the meeting at 8:01 pm.

Respectfully Submitted,

Amy Sutherland, Recording Secretary
Doug Havens, Housing Coordinator
Approved February 2, 2016