



TOWN OF MEDWAY
COMMONWEALTH OF MASSACHUSETTS

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AFFORDABLE HOUSING TRUST & COMMITTEE

Wednesday, December 4, 2019 at 7:00 pm

Medway Public Library

26 High Street

Medway, MA 02053

Board Members:

Ann Sherry, Chair

Judi LaPan

John Parlee

Present

Absent

✓

✓

✓

Glenn Trindade

Jack Wolfe

Present

Absent

✓

✓

Committee Members

Bob Ferrari, Chair

Judi LaPan

✓

✓

John Parlee

Alison Slack

✓

✓

Also Present:

Douglas Havens, Community Housing Coordinator

Amy Sutherland, Recording Clerk

Chairman Sherry opened the meeting for the Affordable Housing Trust.

Minutes: October 21, 2019

Affordable Housing Trust:

On a motion made by Glenn Trindade and seconded by John Parlee, the Affordable Housing Trust voted unanimously to accept the minutes from October 21, 2019.

6 Cutler Street:

The Trust and Committee were made aware that the RFP went out and did not attract a buyer. There were four firms who responded but did not bid. The deadline is December 19, 2019. Member Trindade wants any proposals to be forwarded to him for review. It was suggested to have a real estate firm market this project for any future proposal. The Trust was informed that the insurance of this is due January 2020. There was also a recommendation that the Fire Department may be interested in using this house as a demo for a burning drill. Then the trust could sell the land.

39 Main Street:

The Committee and Trust were informed that a proposal in support of local preference has been approved by Department of Housing and Community Development and the Town was approved for Safe Harbor.

176 Main Street:

The Trust was informed that there was an open house on site November 3, 2019 at 6:30 pm with an information session to follow at 7:15 pm at the Medway Senior Center. The applications were due by Tuesday, November 12, 2019. The lottery was held November 19, 2019. There was a local family who will be closing the end of December.

Millstone Village

The Trust and Committee were informed that the last of the eight affordable units have been sold. These will be added to the town Subsidized Housing Inventory.

Pending Projects:

- 274 Village Street (William Wallace Village) – The Public Hearing for this project will begin January 14, 2020. There will be a requirement for 2 affordable units.
- 22 Evergreen Street (Evergreen Village) – The Public Hearing for this project will begin on December 10, 2019. There will be a requirement for 1 affordable unit.

Regional Housing Service Organizations:

- Doug Havens will follow-up

Single Unit Sales:

- Doug Havens will continue to follow-up on seeking guidelines for the small single sales regarding a buyers list. This “Ready Buyer” list which may be maintained by the Town and provided to developers.

Finances:

Kopelman & Paige:

On a motion made by Glenn Trindade, seconded by John Parlee, the Trust voted unanimously to approve the bill as presented.

New England Valuation Group:

On a motion made by Glenn Trindade, seconded by John Parlee, the Trust voted unanimously to approve the bill as presented in the amount of \$2,000.00.

Reimbursement:

On a motion made by Glenn Trindade, seconded by John Parlee, the Trust voted unanimously to reimburse Doug Haven for the ink for computer in the amount of \$62.99.

Future Meeting:

- The future meeting date will be Wednesday, January 29, 2020.

Adjourn:

Trust:

On a motion made by Glenn Trindade and seconded by John Parlee, the Trust voted unanimously to adjourn the meeting at 7:45 pm.

Respectfully Submitted,

Amy Sutherland
Recording Secretary

Doug Havens
Housing Coordinator