



Town of Medway

Affordable Housing Trust Fund

Wednesday, December 2, 2020 at 7:00 p.m.

Zoom Meeting Participation

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's Orders imposing strict limitations on the number of people that may gather in one place, no in-person attendance of members of the public was permitted at this meeting. Information for participating via Zoom was posted at the end of the ZBA Agenda on the town website. All persons participated remotely in the meeting via Zoom.

	Present	Absent		Present	Absent
<u>Trust Members:</u>					
Ann Sherry, Chair	X				
Judi LaPan	X		Glenn Trindade	X	
Jack Wolfe	X		John Parlee	X	
<u>Committee Members</u>					
Judi LaPan	X		John Parlee	X	
			Alison Slack		X

Also Present:

Douglas Havens, Community Housing Coordinator

Amy Sutherland, Recording Clerk

Chairman Sherry opened the meeting for the Affordable Housing Trust at 7:04 pm.

Approval of Minutes:

November 4, 2020:

Trust:

On a motion made by Glenn Trindade and seconded by Wolfe, the Trust voted by roll call to approve the minutes from November 4, 2020 as presented.

Roll Call Vote:

Ann Sherry aye
Judi LaPan aye
Jack Wolfe aye
John Parlee aye
Glenn Trindade aye

Glen Brook Way:

The Trust was provided with a report from the architects. The project is currently on time and budget. There was a newsletter from MetroWest which showed photos of the current site work.

6 Cutler Street RFP:

The Trust/Committee asked Doug at the last meeting to reach out to realtors in the Town of Medway along with surrounding towns for a Request for Proposal. There were 7 realtors who showed interest. It was explained that the realtors will represent us as the sellers. The original RFP will expire at the end of the week. The Trust would like packets sent to those who are interested.

The Trust was also informed that the insurance renewal for 6 Cutler Street will expire on January 10, 2021. The cost for this is \$1,721.00.

On a motion made by Glenn Trindade, seconded by Jack Wolfe, the Trust voted by Roll Call vote to approve the insurance payment of \$1,721.00 for 6 Cutler Street.

Roll Call Vote:

Ann Sherry	aye
Judi LaPan	aye
Jack Wolfe	aye
John Parlee	aye
Glenn Trindade	aye

Kingson Lane Unit 5-3:

The Trust was informed that the Attorneys are working on finalizing the documents. The closing will be January 5, 2021. The Board of Selectmen will be signing the agreement at their next meeting that this will be sold as affordable.

Affordable Housing Committee Members:

The Committee discussed how to get another committee member. Jack Wolfe mentioned that he would be willing to serve on both Trust and Committee until another member shows interest. The Trust thought this was a good idea. Mr. Wolfe will supply a letter of interest tomorrow. has not been able to get anyone to serve on the Affordable Housing Committee.

Role in promotion of Diversity:

The Trust and Committee voted at their last meeting to approve the diversity statement as provided. The Committee is also in support of the mission statement. This statement was forwarded to the Town Administrator. There will be a committee formed with the charge to see how to accomplish the mission.

Regional Housing Service Organization:

There was a regional housing service organization meeting held. Susy and Barbara attended. There will be another meeting on this next month. The proposal for services is \$50,000.00. This will be a regional shared cost. An update will be provided at the next meeting.

FINANCES:

The Trust is in receipt of the electric bill for 6 Cutler Street.

On a motion made by Glenn Trindade and seconded by Judi LaPan, the Trust voted by roll call to approve payment for the electric bill for 6 Cutler Street.

Roll Call Vote:

Judi LaPan aye
John Parlee aye
Ann Sherry aye
Jack Wolfe aye

Future Meeting:

- The future meeting date will be Wednesday, January 6, 2021.

On a motion made by Glenn Trindade, seconded by John Parlee, the Affordable Housing Trust voted by roll call vote to adjourn the meeting at 7:38 p.m.

Affordable Housing Trust:

Roll Call Vote:

Ann Sherry aye
Judi LaPan aye
Jack Wolfe aye
John Parlee aye

Respectfully Submitted,

Amy Sutherland
Recording Secretary

Doug Havens
Housing Coordinator