



**Town of Medway  
Affordable Housing Trust Fund  
&  
Affordable Housing Committee**

Wednesday, September 7, 2022 at 7:00 p.m.  
VIA Zoom

Pursuant to the provisions of Chapter 107 of the Acts of 2022, an act which extends certain COVID-19 measures adopted during the State of Emergency, and under which public bodies retain the option of holding open meetings and hearings remotely, and in accordance with the Medway Select Board's remote participation policy as amended at its July 2, 2021 meeting, Affordable Housing Trustees and Committee members will be participating remotely. Access via Zoom is provided for public participation. All persons participated remotely in the meeting via Zoom.

	Present	Absent		Present	Absent
<b><u>Trust Members:</u></b>					
Ann Sherry, Chair	X				
Judi LaPan	X		Glenn Trindade		X
Jack Wolfe	X		John Parlee	X	

	Present	Absent		Present	Absent
<b><u>Committee Members:</u></b>					
Judi LaPan	X				
Jack Wolfe	X		John Parlee	X	

**Also Present:**  
Douglas Havens, Community Housing Coordinator

The Trust opened the meeting by Roll Call Vote:

**On a motion made by Judi LaPan, seconded by John Parlee, the Trust opened the meeting by Roll Call vote.**

**Roll Call Vote:**

Ann Sherry	Aye
Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye

**Committee:**  
**On a motion made by Judi LaPan, seconded by John Parlee, the Committee opened the meeting by Roll Call vote.**

**Roll Call Vote:**

Jack Wolfe	Aye
John Parlee	Aye
Judi LaPan	Aye

**Approval of Minutes:**

**July 25, 2022:**

**Trust:**

On a motion made by Judi LaPan, seconded by Jack Wolfe, the Trust voted by Roll Call to approve the minutes from July 25, 2022.

**Roll Call Vote:**

Ann Sherry	Aye
Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye

**Committee:**

On a motion made by John Parlee, seconded by Jack Wolfe, the Committee voted by Roll Call to approve the minutes from July 25, 2022.

**Roll Call Vote:**

Jack Wolfe	Aye
John Parlee	Aye
Judi LaPan	Aye

**Master Plan Update:**

Member Wolfe provided an update on the Master Plan.

The document and the goals were reviewed by the Chairwomen. Within each of the goals were strategies.

The following was recommended:

- 6 D look to create opportunities for lower income
- 6A rezone neighborhoods to preserve smaller neighborhoods on smaller lots make sure the lower options are preserved and support zoning. The PEDB would be responsible for the rezoning effort.
- 6B: - the infill section has only 11 vacant parcels. There was a suggestion to look to change the frontage of those parcels which could be developed. The infill bylaw has not been used for 12 years so it appears to be too restrictive. The infill requirements need to be reviewed.
- Encourage multi family dwelling.

A suggestion was made to prioritize the list of goals. There are so many goals, and the concern is who will be responsible for execution of then. The BOS would be responsible to the prioritization of the goals and funding. Member Wolfe would like to send a document as a private citizen about the importance of setting priorities of the goals. He will circulate this letter for those who want to sign it as a private citizen.

Member Wolfe will put together a list of the proposed recommended revisions and will provide to the Consultant.

### **Glenbrook Way 2**

The second phase project for Glenbrook Way started. The financing has been put in place.

### **Conflict of Interest Training:**

The members were sent out an email about the biennially required conflict-of-interest training. Certificates of Completion are due at the end of the month.

### **Salmon Payments:**

The Trust/Committee would like Doug to follow up on the payments in lieu which are to be made to the town. There needs to be a tracking system in place for the payments.

### **7 Williamsburg Way:**

The Trust/Committee is in receipt of a right of first refusal for this unit. The Trust/Committee does not want to act on the right of first refusal. Doug will provide an update on the pricing formula.

### **7-5 Kingston Lane:**

There is no update on the status of 7-5 Kingston Lane.

**NEXT MEETING:** October 5, 2022

### **ADJOURNED:**

**On a motion made by Jack Wolfe, seconded by Judi LaPan, the Trust voted by Roll Call to adjourn the meeting.**

#### **TRUST:**

##### **Roll Call Vote:**

Ann Sherry	Aye
Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye

**On a motion made by Judi LaPan seconded by John Parlee, the Committee voted by Roll Call to adjourn the meeting.**

##### **Roll Call Vote:**

Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye

Respectfully Submitted,

Amy Sutherland  
Recording Secretary