



## Town of Medway

### Affordable Housing Trust Fund

Wednesday, September 1, 2021 at 7:00 p.m.

VIA Zoom

### Zoom Meeting Participation

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's Orders imposing strict limitations on the number of people that may gather in one place, no in-person attendance of members of the public was permitted at this meeting. Information for participating via Zoom was posted at the end of the meeting's Agenda on the town website. All persons participated remotely in the meeting via Zoom.

	Present	Absent		Present	Absent
<b><u>Trust Members:</u></b>					
Ann Sherry, Chair	X				
Judi LaPan		X	Glenn Trindade	X	
Jack Wolfe	X		John Parlee	X	

	Present	Absent		Present	Absent
<b><u>Committee Members:</u></b>					
Jackie Johnson		X			
Judi LaPan		X	Glenn Trindade	X	
Jack Wolfe	X		John Parlee	X	

### **Also Present:**

Douglas Havens, Community Housing Coordinator

Amy Sutherland, Recording Clerk

The meeting of the Affordable Housing Trust was opened at 7:00 pm by zoom.

A roll call of those in attendance was taken.

### **Roll Call:**

**Ann Sherry**      **aye**  
**Jack Wolfe**      **aye**  
**John Parlee**      **aye**

## **APPROVAL OF MINUTES:**

### **August 11, 2021:**

**On a motion made by Jack Wolfe, seconded by John Parlee, the Trust voted by roll call to approve the minutes from August 11, 2021.**

#### **Roll Call:**

<b>Ann Sherry</b>	<b>aye</b>
<b>Jack Wolfe</b>	<b>aye</b>
<b>John Parlee</b>	<b>aye</b>

## **Master Plan Update:**

The Trust was informed that the Master Plan survey is due September 7, 2021. There will be a Community Forum event held on Sunday, October 3, 2021. There will be fliers placed around town about this event.

Committee member Jackie Johnson arrived via zoom the at 7:07 pm.

The Affordable Housing Committee meeting opened at 7:07 pm.

## **Medway Housing Production Plan:**

The Affordable Housing Committee will be working with JM Goldson, LLC on the Medway Housing Production Plan. There will be a focus group on September 16, 2021, to discuss the Medway Housing Production Plan. The Trust/Committee is in receipt of a draft review of the Housing Production Plan which was revised August 26, 2021. Any comments can be provided to consultant. The Trust is in receipt of an invoice from JM Goldson, LLC in the amount of \$3,000.00.

**On a motion made by Jack Wolfe, seconded by John Parlee, the Trust voted by Roll Call to approve the invoice from JM Goldson LLC in the amount of \$3,000.00.**

#### **Roll Call:**

<b>Ann Sherry</b>	<b>aye</b>
<b>Jack Wolfe</b>	<b>aye</b>
<b>John Parlee</b>	<b>aye</b>

## **Cutler Street:**

The closing documents for Cutler Street will be signed on September 2, 2021. Doug will be applying for rebate insurance. The Trust/Committee will be informed about the disposition of funds for this.

## **Glenbrook Way I, II:**

There will be a ribbon cutting for Glen Brook's Ribbon Cutting ceremony for project principals on Thursday, September 30, 2021, at 2:00 pm. The MWCD staff will be processing full applications for the top lottery winners.

### **Millstone Village:**

The Trust/Committee was informed that at the last meeting there was information that about an error with the resale price multiplier for Millstone Village. Doug is continuing to work with Susy on this issue.

### **William Wallace Village:**

The Trust/Committee were informed that the LAU application has been submitted. It is recommended to get approval from the Board of Selectmen. This will be on the agenda for the Board of Selectmen on September 27, 2021.

**On a motion made by John Parlee, seconded by Jack Wolfe, the Trust voted by Roll Call vote to approve and recommend the LAU and authorize the Chairperson to sign the required paperwork.**

### **Roll Call:**

<b>Ann Sherry</b>	<b>aye</b>
<b>Jack Wolfe</b>	<b>aye</b>
<b>John Parlee</b>	<b>aye</b>

### **Finances:**

The Trust/Committee was sent out the end of the year report for finances. The Trust/Committee want to make sure that the Cutler Street funds are appropriated into the correct funds. There also needs to be clarification of numbers with CPC.

**On a motion made by Jack Wolfe, seconded by John Parlee, the Trust voted by Roll Call to approve the invoice from KP Law in the amount of \$1,743.00.**

### **Roll Call:**

<b>Ann Sherry</b>	<b>aye</b>
<b>Jack Wolfe</b>	<b>aye</b>
<b>John Parlee</b>	<b>aye</b>

### **Kingson Lane Unit 7-5 Resale:**

- Status Unchanged

### **Role in the Promotion of Diversity:**

- Status Unchanged

### **Next Meeting:**

- October 6, 2021

**On a motion made by Jack Wolfe, seconded by John Parlee, the Trust voted by Roll Call to adjourn the meeting.**

**Roll Call:**

<b>Ann Sherry</b>	<b>aye</b>
<b>Jack Wolfe</b>	<b>aye</b>
<b>John Parlee</b>	<b>aye</b>

**On a motion made by Jack Wolfe, seconded by John Parlee, the Committee voted by Roll Call to adjourn the meeting.**

**Roll Call:**

<b>Jackie Johnson</b>	<b>aye</b>
<b>Jack Wolfe</b>	<b>aye</b>
<b>John Parlee</b>	<b>aye</b>

The meeting adjourned at 7:30 pm.

Respectfully Submitted,

Amy Sutherland  
Recording Secretary