



**Town of Medway
Affordable Housing Trust Fund
&
Affordable Housing Committee**

Thursday, March 2, 2022 at 7:00 p.m.
VIA Zoom

Zoom Meeting Participation

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's Orders imposing strict limitations on the number of people that may gather in one place, no in-person attendance of members of the public was permitted at this meeting. Information for participating via Zoom was posted at the end of the meeting's Agenda on the town website. All persons participated remotely in the meeting via Zoom.

	Present	Absent		Present	Absent
<u>Trust Members:</u>					
Ann Sherry, Chair	X				
Judi LaPan	X		Glenn Trindade		X
Jack Wolfe	X		John Parlee	X	
<u>Committee Members:</u>	Present	Absent		Present	Absent
Judi LaPan, Chair	X				
Jack Wolfe	X		John Parlee	X	

Also Present:

Douglas Havens, Community Housing Coordinator
Amy Sutherland, Recording Clerk

The meeting of the Affordable Housing Trust and Committee meeting was opened at 7:00 pm by zoom.

A roll call of those in attendance was taken.

Trust Roll Call:

Ann Sherry aye
Jack Wolfe aye
John Parlee aye
Judi LaPan aye

Committee Roll Call:

Judi LaPan aye
Jack Wolfe aye
John Parlee aye

Habitat for Humanity:

The Habitat for Humanity representative provided a presentation to the Trust and Committee. A power point presentation was provided. The Trust and Committee were informed that they currently service 22 communities. There is currently a building underway in Attleboro. Habitat for Humanity did complete a project in Medway back in 2008 on Walker Street. There was discussion about doing an RFP for land. The representatives are interested in working with the town on supporting a project in town. There is currently a restore in the Town of Attleboro. The current service area is the Town of Millis, Medway and Medfield. There are specific qualifications which the applicant needs to meet. The applicants need to be active citizens in the community in which they live. The families which are chosen have to go through the lottery system. The organization stays in touch with the selected families. There are volunteers which work to make these projects happen. The Town of Medway is interested on possibly doing a duplex. Habitat for Humanity has never done a duplex but is willing to take on this project. Habitat for Humanity will be meeting with Susy Affleck-Childs and Doug Havens on March 10, 2022.

APPROVAL OF MINUTES:**February 2, 2022:**

On a motion made by Jack Wolfe, seconded by John Parlee, the Trust voted by roll call to approve the minutes from February 2, 2022 with revisions.

Trust Roll Call:

Ann Sherry aye
Jack Wolfe aye
John Parlee aye
Judi LaPan aye

Committee Roll Call:

Jack Wolfe aye
John Parlee aye
Judi LaPan aye

MEDWAY HOUSING PRODUCTION PLAN:

The Trust and Committee were informed that the Housing Production Plan was accepted by the Board of Selectmen with one edit regarding the school population.

Trust/ Committee member Wolfe wanted it noted that the school population is continuing to go down. He provided data relative to the school number population.

ANNUAL REPORT:

The Trust/Committee reviewed the Annual Report:

On a motion made by John Parlee, seconded by Jack Wolfe, the Trust voted by roll call vote to approve the Annual Report as written.

Trust Roll Call:

Ann Sherry	aye
Jack Wolfe	aye
John Parlee	aye
Judi LaPan	aye

On a motion made by John Parlee, seconded by Judi LaPan the Trust voted by roll call vote to approve the annual report as written.

Committee Roll Call:

Jack Wolfe	aye
John Parlee	aye
Judi LaPan	aye

MASTER PLAN:

The Trust/Committee were informed that work continues on the Master Plan. There have been a series of focus groups which met. There was a meeting last night which involved reviewing some of the information. The next scheduled meeting in on March 3, 2022 and then another on March 15, 2022. On April 5, 2022 there a public forum about recent work. There will be a chance to provide feedback from the webinar at the April 6, 2022 meeting.

Glenbrook Way:

There were over 300 applications for the Glenbrook Way. The town is still waiting for results of the lottery. The Trust/Committee would like a written report of the results. There was a recommendation to invite the new executive director to provide a presentation at a future meeting.

FINANCES:

Invoice Jen Goldson:

On a motion made by Judi LaPan, seconded by John Parlee the Trust voted by roll call vote to approve the invoice for Jen Goldson in the amount of \$2,500.00 invoice number 357.

Trust Roll Call:

Ann Sherry	aye
Jack Wolfe	aye
John Parlee	aye
Judi LaPan	aye

KP Law Invoice:

On a motion made by Judi LaPan, seconded by Jack Wolfe, the Trust voted by roll call vote to approve the invoice for KP Law in the amount of \$3,402.00, Invoice Number 132898 from August 2 through August 31, 2021.

Trust Roll Call:

Ann Sherry aye
Jack Wolfe aye
John Parlee aye
Judi LaPan aye

Insurance Refund:

There will be an insurance refund for Cutler Street in the amount of \$644.00. This will be presented to the Town Accountant as a turnover.

Kingston Unit 4-5:

The Trust and Committee were informed that the Unit 4-5 is in the process of resale. The price is \$183,300.00 for the two bedroom. There were 12 applicants and 4 were from Medway. The unit did not go to a resident of Medway.

OTHER BUSINESS: There will be a CPA Annual Meeting on March 7, 2022. Doug Havens will attend.

Millstone Village:

There has been no update on Millstone Village.

Adjourn:

On a motion made by John Parlee, seconded by Jack Wolfe, the Trust voted by roll call vote to adjourn the meeting at 8:43 pm.

Trust Roll Call:

Ann Sherry aye
Jack Wolfe aye
John Parlee aye
Judi LaPan aye

On a motion made by John Parlee, seconded by Jack Wolfe, the Committee voted by roll call vote to adjourn the meeting at 8:43 pm.

Trust Roll Call:

Jack Wolfe aye
John Parlee aye
Judi LaPan aye

Respectfully Submitted,

Amy Sutherland
Recording Secretary

