



**Town of Medway
Affordable Housing Trust Fund
&
Affordable Housing Committee**

Thursday, January 5, 2022 at 7:00 p.m.
VIA Zoom

Zoom Meeting Participation

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's Orders imposing strict limitations on the number of people that may gather in one place, no in-person attendance of members of the public was permitted at this meeting. Information for participating via Zoom was posted at the end of the meeting's Agenda on the town website. All persons participated remotely in the meeting via Zoom.

<u>Trust Members:</u>	Present	Absent		Present	Absent
Ann Sherry, Chair	X				
Judi LaPan	X		Glenn Trindade	X	
Jack Wolfe	X		John Parlee	X	
<u>Committee Members:</u>					
Judi LaPan	X		Jackie Johnson		X
Jack Wolfe	X		John Parlee	X	

Also Present:

Barbara Saint Andre, Director of Community and Economic Development Department
Douglas Havens, Community Housing Coordinator
Amy Sutherland, Recording Clerk

The meeting of the Affordable Housing Trust and Committee, conducted remotely via Zoom, was opened at 7:00 pm.

A roll call of those in attendance was taken.

<u>Trust Roll Call:</u>		<u>Committee Roll Call:</u>	
Ann Sherry	Present	Judi LaPan	Present
Jack Wolfe	Present	John Parlee	Present
John Parlee	Present	Jack Wolfe	Present
Glenn Trindade	Present		
Judi LaPan	Present		

MEDWAY HOUSING PRODUCTION PLAN:

The Trust and Committee reviewed and provided comments regarding the latest *Draft Medway Housing Production Plan*. The Consultant provided recent changes and revisions made to the document. This latest revision was dated 12.21.21. Barbara Saint Andre also provided her thoughts. Upon review of document, the Trust/Committee agreed that the five year goals were appropriate. There was some discussion of the need to address the needs of the many Seniors who will want down-size or sell their large houses in town. There needs to be housing available for these Seniors. A suggestion was made to put in language about density requirements and consider a minimum. The Trust/Committee next reviewed the graph of the action plan on page 33. This included the tasks assigned for the committee members.

On a motion made by Judi LaPan, seconded by Glen Trindade, the Trust voted by roll call to approve the Medway Housing Production Plan as written.

Trust Roll Call:

Ann Sherry	aye
Jack Wolfe	aye
John Parlee	aye
Glenn Trindade	aye
Judi LaPan	aye

On a motion made by Judi LaPan, seconded by Jack Wolfe the Trust voted by roll call to approve the Medway Housing Production Plan as written.

Committee Roll Call:

Jack Wolfe	aye
John Parlee	aye
Judi LaPan	aye

Master Plan:

The Trust/Committee were informed that work continues on the Master Plan. The next step is to provide a presentation to the joint meeting of Board of Selectmen and Planning and Economic Development Board on January 18, 2022. There will need to be work on how to implement and put action to the goals. The deadline to have this completed will be October 2022.

APPROVAL OF MINUTES:

December 1, 2021 & October 6, 2021:

Trust:

On a motion made by Glenn Trindade, seconded by John Parlee, the Trust voted by roll call to approve the minutes from October 6, 2021 & December 1, 2021.

Trust Roll Call:

Ann Sherry	aye
Jack Wolfe	aye
John Parlee	aye
Glenn Trindade	aye
Judi LaPan	aye

Committee Roll Call:

Jack Wolfe aye
John Parlee aye
Judi LaPan aye

Glenbrook Way:

There were over 300 applications for the Glenbrook Way. The town is still waiting for placement status of the lottery winners. Doug said he would pursue information.

Finances:

JM Goldson has agreed that the final invoice for services producing the 2022 Medway Housing Production Plan will be reviewed for payment upon acceptance of the Plan by the select Board.

Budget:

Doug Havens is working on the 2023 budget. The Trust/Committee would like a financial report showing balance of funds to determine requests from CPC fund transfers.

Millstone Village:

There has been no update on Millstone Village.

Diversity and Inequity:

Selectmen Foresto will be speaking with the Trust at their February meeting about what is being done regarding diversity and inequity.

Adjourn:

On a motion made by Glenn Trindade, seconded by Jack Wolfe, the Trust voted by roll call vote to adjourn the meeting at 7:43 pm.

Trust Roll Call:

Ann Sherry aye
Jack Wolfe aye
John Parlee aye
Glenn Trindade aye
Judi LaPan aye

On a motion made by Judi LaPan, seconded by Jack Wolfe, the Committee voted by roll call vote to adjourn the meeting at 7:43 pm.

Committee Roll Call:

Jack Wolfe aye
John Parlee aye
Judi LaPan aye

Respectfully Submitted,

Amy Sutherland
Recording Secretary

