



**Town of Medway
Affordable Housing Trust Fund
&
Affordable Housing Committee**

Wednesday, November 2, 2022 at 7:00 p.m.
VIA Zoom

Zoom Meeting Participation

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor's Orders imposing strict limitations on the number of people that may gather in one place, no in-person attendance of members of the public was permitted at this meeting. Information for participating via Zoom was posted at the end of the meeting's Agenda on the town website. All persons participated remotely in the meeting via Zoom.

Trust Members:

Ann Sherry, Chair

Judi LaPan

Jack Wolfe

Present	Absent
X	
X	
X	

Glenn Trindade

John Parlee

Present	Absent
X	
X	

Committee Members:

Judi LaPan

Jack Wolfe

Present	Absent
X	
X	

John Parlee

Present	Absent
X	

Also Present:

Douglas Havens, Community Housing Coordinator

The Trust and Committee opened the meeting by Roll Call Vote:

On a motion made by Judi LaPan, seconded by Jack Wolfe, the Trust opened the meeting by Roll Call vote.

Roll Call Vote:

Ann Sherry	Aye
Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye
Glenn Trindade	Aye

On a motion made by Judi LaPan, seconded by John Parlee, the Committee opened the meeting by Roll Call vote.

Roll Call Vote:

Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye

MINUTES:

October 5, 2022:

Trust:

On a motion made by Glenn Trindade, seconded by Judi LaPan, the Committee approved the minutes from October 5, 2022 as revised.

Roll Call Vote:

Ann Sherry	Aye
Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye
Glenn Trindade	Aye

Committee:

On a motion made by Jack Wolfe, seconded by John Parlee, the Committee approved the minutes from October 5, 2022 as revised.

Roll Call Vote:

Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye

Master Plan Update:

The Trust/Committee were informed that the links to the Master Plan documents were sent to all members. The Trust/Committee discussed that the implementation of this document will be crucial. The document was approved by the PEDB. The document next goes to the Selectboard for approval on November 7, 2022. The document will then go to the Town Meeting for approval on November 14, 2022. The Selectboard will be setting up how the plan will be implemented, and which departments/committees are responsible. The Affordable Housing Trust is responsible for goal 6D.

Woodside/Kingson Lane- Unit 7-5: Resale Status

The Trust/Committee were informed that Unit 7-5, Kingson Lane is in the process of being resold. There are currently negotiations taking place regarding the repairs to the unit. The Trust needs to vote on the right of first refusal. This will be presented to the Selectboard on Monday for action.

On a motion made by Glenn Trindade, seconded by Judi LaPan, the Trust voted to waive the right of first refusal for Kingson Lane Unit 7-5.

Roll Call Vote:

Ann Sherry	Aye
Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye
Glenn Trindade	Aye

On a motion made by Jack Wolfe, seconded by Judi LaPan, the Committee voted to waive the right of first refusal for Kingson Lane Unit 7-5.

Roll Call Vote:

Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye

There has been communication with the realtor and Chapa about the market status of this unit when going to market. It needs to remain as affordable.

Glenbrook Way:

The foundations are completed at Glenbrook Way. The framing will be starting. The completion date of September 2023 remains as the target date.

Invoices:

The Trust is in receipt of a bill from KP Law in the amount of \$599.00 for 7-5 Kingston Lane.

On a motion made by Glenn Trindade, seconded by Judi LaPan, the Trust voted to pay the KP bill in the amount of \$599.00 for 7-5 Kingson Lane.

Roll Call Vote:

Ann Sherry	Aye
Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye
Glenn Tridade	Aye

Member Trindade left at 7:20 pm.

Conflict of Interest Training:

All members were reminded to submit the Conflict-of-Interest Training paperwork.

7 Williamsburg:

There was an information session on 7 Williamsburg on November 5, 2022. There were 200 mailings sent out. The lottery will be November 22, 2022.

Other Business:

The Trust/Committee discussed getting more members on the Committee. They also discussed having representation at the CPC meetings. The suggestion moving forward was that the role be shared. Member Parlee will serve 6 months and member Wolfe will serve the remaining 6 months.

NEXT MEETING: November 30, 2022

ADJOURN:

Trust:

On a motion made by Jack Wolfe, seconded by Judi LaPan, the Trust voted by roll call vote to adjourn the meeting.

Roll Call Vote:

Jack Wolfe	Aye
Judi LaPan	Aye
Ann Sherry	Aye
John Parlee	Aye

Committee:

On a motion made by Jack Wolfe, seconded by Judi LaPan, the Committee voted by roll call vote to adjourn the meeting.

Roll Call Vote:

Jack Wolfe	Aye
Judi LaPan	Aye
John Parlee	Aye

The meeting adjourned at 7:45 pm.

Respectfully Submitted,

Amy Sutherland
Recording Secretary